

RECORDS OF PROCEEDINGS

Village of Timberlake Council
Tax Budget Hearing 6:25, Council 6:30 PM

Tax Budget/Regular Meeting
June 21, 2022

Tax Budget Hearing (6:25 PM)

Mr. Roskos opened the Tax Budget Hearing at 6:25 PM, and asked whether there were any questions regarding the 2023 Tax Budget (none at that time). Mr. Roskos presented a summary of the Tax Budget for Fiscal Year 2023. Mr. Konrad inquired as to what the \$255,000 amount includes, and when it is received- this is Property Tax Revenue only, and is generally received around March, and August; there are two Real Estate settlements. As there were no further questions, Mr. Thompson made a motion to adjourn the meeting; this was seconded by Mr. Konrad. Tax Budget Hearing was adjourned at 6:29 PM.

Regular Council Meeting (6:30 PM)

Mayor John Marra presiding.

Roll Call of Council Members Present:

Ryan Konrad, Nancy Marra, Dr. Sharma, Kevin Thompson, and Cynthia Hardwick.

Personnel in Attendance:

James O'Leary	Solicitor
John H. Roskos	Fiscal Officer
Sue Scofield	Chief, Police Department

Opening of Meeting 6:30 PM

Meeting began at 6:30 PM with the pledge of allegiance, and the Mayor's opening prayer.

Public Comment, Good & Welfare:

Comments from the public:

Jane Shaveyco, 14 East Shore- Spoke regarding the island at Parcel A; many people would like to put a tree back there. Believes an Ordinance on three readings is necessary for donation; is asking Council to put it on three readings. Company called Biodiversity would like to give suggestions for tree to plant; would be approximately 2 inches in diameter. Mr. O'Leary inquired as to whether a diagram exists; recommended a Tree Committee meeting, and a sketch. She is on the Tree Committee and would like to get Tree Committee back together; she will get the name of the variety of tree. Mr. O'Leary says three readings are not necessary for a donation; a Resolution would acknowledge the donation.

Proclamation Honoring Ronald (Ron) Mona and Moment of Silence

The Mayor and Council presented a proclamation to Mrs. Jane Mona, honoring her late husband, Ron Mona for his service, and dedication to the Village of Timberlake, and observed a moment of silence. Mayor Marra also read the text of the proclamation. Council/Mayor took a picture with Mrs. Mona, and family. Additionally, the Mayor commented regarding Ron's service to the Village.

Good and Welfare (Mayor)-

The Mayor thanked Maureen Munera, and Greg Transky for their help in beautifying some islands in the Village. He also reminded residents of the Family Day on August 7; Timberlake is celebrating its 75th Anniversary this year. Ideas for the celebration are welcome.

Reading & Disposition of the Minutes:

- a. Regular Council Meeting 5/17/2022- a motion was made by Dr. Sharma to approve the May 17, 2022 minutes; seconded by Mrs. Marra. Roll call; all members of Council present voted in favor, except Mrs. Hardwick whom abstained.

Legislation:

- a.) Ordinance No. 5-2022 (3rd Reading)
An ordinance addressing the provisions of Amended Substitute HB 172 concerning the right of municipalities to retain the regulations and prohibitions on the discharge, ignition, and exploding of fireworks that existed prior to the enactment of Amended Substitute HB 172 and declaring an emergency.

Ordinance No. 5-2022 was presented for Third Reading.

A motion was by Mrs. Marra to approve Ordinance No. 5-2022; seconded by Dr. Sharma. Mr. O'Leary reminded residents of what Ordinance is for, and noted that it is unusual for the Legislature to allow an opt-out. Many municipalities are opting out; Mr. Konrad inquired as to whether other municipalities in the area are opting out. Mr. O'Leary gave additional details, and discussed other communities, and issues related to fireworks. Mr. Thompson hopes for discretion as far as the enforcement of the Ordinance; Chief Scofield indicated this would be the case.

Roll call: all were in favor of the Ordinance.

- b.) Ordinance No. 6-2022 (2nd Reading)

An ordinance authorizing the creation of the rank of Detective Sergeant within the Timberlake Police Department, and declaring an emergency.

Ordinance No. 6-2022 was presented for Second Reading.

c.) Ordinance No. 7-2022 (Rules Suspended)

An ordinance amending 1064.01, Rental of Village Hall, of the Codified Ordinances of the Village of Timberlake, and declaring an emergency.

A motion was made by Mrs. Hardwick to suspend the three reading rule; seconded by Mrs. Marra; all were in favor of suspending the rules.

A motion was by Mrs. Marra to approve Ordinance No. 7-2022; seconded by Dr. Sharma. Mrs. Hardwick indicated that changes were discussed at Village Hall Committee Meeting earlier. This Ordinance clarifies language to memorialize existing practice, i.e., Hall Rental includes the pavilion. Council wants to pass on an emergency basis, because there are many rentals during the summer, and does not want to wait to clarify policy.

Roll call: all were in favor of the Ordinance.

d.) Ordinance No. 8-2022 (Rules Suspended)

An ordinance amending 1064.02, Rental of Village Hall Pavilion, of the Codified Ordinances of the Village of Timberlake, and declaring an emergency.

A motion was made by Mrs. Hardwick to suspend the three reading rule; seconded by Mrs. Marra; all were in favor of suspending the rules.

A motion was by Mrs. Marra to approve Ordinance No. 7-2022; seconded by Dr. Sharma. This clarifies language regarding Pavilion rentals; fee will stay the same.

Roll call: all were in favor of the Ordinance.

e.) Ordinance No. 9-2022 (Rules Suspended)

An ordinance amending section 13.1 of the Village of Timberlake Personnel Policies and Procedures Manual, and permitting all employees regardless of hours worked during a pay period to be eligible for Holiday Pay on those holidays listed in section 13.2, and declaring an emergency

A motion was by Mrs. Marra to suspend the three reading rule; seconded by Mrs. Hardwick; all were in favor of suspending the rules.

A motion was by Mrs. Marra to approve Ordinance No. 9-2022; seconded by Dr. Sharma. This is a staffing issue; currently there is a 20 hour weekly minimum to qualify for Holiday Pay; this eliminates that requirement. The Village already has trouble covering police department shifts; only 6 Holidays are recognized. Passing on an emergency basis will allow Holiday Pay for all hourly employees, who work July 4. Service Department would only be called in during an emergency for a Holiday.

Roll call: all were in favor of the Ordinance.

f.) Resolution No. 2022-26 (Rules Suspended)

A resolution approving the proposed Tax Budget in the form attached hereto for the Village of Timberlake, Ohio, for Fiscal Year 2023, and declaring an emergency.

A motion was made by Mr. Konrad to suspend the three reading rule; seconded by Mr. Thompson; all were in favor of suspending the rules.

A motion was by Dr. Sharma to approve Resolution No. 2022-26; seconded by Mr. Konrad. Mr. Roskos indicated that the Tax Budget must be passed by July 15 each year, and copies submitted to the Lake County Auditor by July 20; this is reason for the emergency clause on this Resolution.

Roll call: all were in favor of the Resolution.

g.) Resolution No. 2022-27 (Rules Suspended)

A resolution by the Village of Timberlake, declaring it necessary to levy a renewal of 4.2 mill tax in excess of the ten (10) mill limitation and requesting the Lake County Auditor to certify to the Village of Timberlake the current tax valuation of the Village of Timberlake and the dollar amount of revenue that would be generated by the renewal of a 4.2 mill tax.

A motion was made by Mrs. Marra to suspend the three reading rule; seconded by Dr. Sharma; all were in favor of suspending the rules.

A motion was by Mrs. Marra to approve Resolution No. 2022-27; seconded by Dr. Sharma. Solicitor O'Leary provided a summary of the reason for this replacement Resolution. This was approved previously, however, the Secretary of State found an error, and contacted Lake County Prosecutor's Office (legal counsel for the County) who requested this correction. The Resolutions for the Renewal Levy must be in to the Board of Elections by August 10; thus, reason for emergency approval.

Roll call; all were in favor of the Resolution.

h.) Resolution No. 2022-28 (Rules Suspended)

A resolution authorizing the Mayor to promote certain Police Officers of the Police Department, and declaring an emergency.

A motion was made by Mrs. Marra to suspend the three reading rule; seconded by Dr. Sharma. Roll call: all were in favor of suspending the rules.

A motion was by Mr. Thompson to approve Resolution No. 2022-28; seconded by Dr. Sharma. This Resolution is for the promotion of Patrolman Nick Dolbin to Corporal.

Roll call: all were in favor of the Resolution.

Department Reports:

- a. **Mayor:** There have been inquiries about the gate at the beach; suggestion made to increase height of the fence until you reach the stairs. This could create a larger liability. Or 6 feet on right side; left side of fence would come in at an angle. This would cost approximately \$3,000-\$4,000. Will it really stop the problem? Issues with beach access need to be looked at again.

There is no Regular Council Meeting in July, but there will be a Work Session on July 12; Mr. O'Leary suggested having a Special Council Meeting in case legislation needs to be passed.

The Mayor inquired whether anyone is willing to donate for improvements to the beach fence; would it be effective though? Further discussion regarding fence issues, and possible solutions.

- b. **Solicitor:** Nothing further to report.

c. Council Members:

Cynthia Hardwick- Carpet was cleaned by the Service Department at the Village Hall; was in need of cleaning, and came out well. Would like to keep a tighter watch on the carpet; there clearly was a stain from someone dragging a garbage bag across the floor. A clean carpet is important; thanked the Service Department for doing.

Ryan Konrad- Nothing to report on sewers; no concerns expressed by residents. Mr. Konrad noted there is no restroom at the Playground; wondered if a portable one or outhouse could be installed. Maybe we can discuss at Work Session.

Nancy Marra- A couple of complaint forms were received, and these issues were addressed. The Gate has cut down on the number of people jumping the fence; has received less calls regarding this. There was a nice bonfire with the Village Club on June 17. Don't miss Family Day, and the Fireworks on August 7; be there for Ron Mona!

Dr. Ritu Sharma- Received letter from President of Ohio Gas Association regarding a public awareness program. Completed a survey on behalf of the Village based on gas companies, and how they are responsible for effectiveness of service. This is a periodic survey.

Kevin Thompson- Nothing major to report regarding trees. Had to remind a resident that maintenance of trees on tree lawn is now responsibility of the resident.

d. Fiscal Officer:

Monthly Financials- General Fund- ending balance through May 31 is \$303,847.72, after accounting for committed or encumbered expenses. Month to date revenue was \$63,939.79 vs expenditures of \$36,744.32, a net difference of \$27,195.47. We paid our first installment of 2022 for our Street Improvement Bond- this was \$21,558.73, and was paid out of Fund 3902, the Paving Improvement Debt Service Fund- originally, the money was transferred from the General Fund; additionally, \$400 was paid out of our 9901 Hall Rental Security Deposit Refund FUND. General Fund Revenue through May 31, 2022 is up \$98,771.27 versus last year, primarily due to increased income tax collection; property tax collection rates have also improved. Revenues in May exceeded projections by approximately \$50,000. Estimated end of year surplus based on current expenditure rates will be approximately \$89,700; this would not include transfers to the Village Hall, and Police Cruiser Capital Fund of \$20,000 each. With those transfers, the Village would be looking at a surplus of approximately \$49,700 for the year.

e. Police Chief:

For the month of May, 2021: 4 911 Calls, 4 Animal Complaints, 3 calls for assistance, 1 ATV complaint, 91 community policing checks/events (includes beach/playground), 1 disturbance, 1 domestic violence call, 1 hazard complaint, 141 house checks, 9 investigations, 1 juvenile complaint, 1 neighbor dispute, 1 open container complaint, 2 patrol complaints, 1 phone complaint, 1 parking violation, 1 scam report, 1 theft report, 1 tree report, 4 trespassing complaints, 1 welfare check there were a total of 273 events for the month.

e. **Zoning/Property Maintenance-** Mr. Gray was not in attendance, but provided the Mayor with the following information: 1 driveway permit, 1 fence permit, 2 roof permits, and 1 patio permit.

Purchases & Approvals:

a. **A motion to approve the May, 2022 Financial Reports.** Mrs. Marra made a motion to approve the May Financial Reports; Dr. Sharma seconded the motion. Roll call: all members present voted in favor.

Public Comment and Questions (may be directed at the Mayor or Council members only; reserved for follow-up questions on topics discussed at today's meeting):

Jane Shaveyco, 14 East Shore- Doesn't think we need a porta-potty at the Playground, but would like to see the end of the slide improved/repaired. Also, noted there is no restroom at the Beach.

Mr. Thompson believes the three minute per topic rule should be reworked; discuss at another time. Mr. Thompson inquired as to whether Council still needs to approve police hires; yes, this is still the case. Thinks we should revisit this policy, and discuss at the Work Session. He thinks we are doing everything required, as far as the Beach Gate goes. Doesn't believe more money should be spent in this area.

Jane Shaveyco noted improvement at the Beach Gate (less issues).

Adjournment

Mr. Thompson made a motion to adjourn the meeting; Mr. Konrad seconded the motion.
Roll call: all members voted in favor of adjourning. Meeting adjourned at 7:17 PM.

Called by: Mayor Marra

Posted

**Timberlake Village Council does not have a regular meeting during the month of July.
Our next regular meeting is Tuesday, August 16, 2022 at 6:30 PM. There will be a Council
Work Session on Tuesday, July 12 at 6:30 PM.**

Fiscal Officer, John H. Roskos

Mayor, John Marra