

RECORDS OF PROCEEDINGS

Village of Timberlake Council
Held at the Village of Timberlake Hall at 5:45 PM
Regular Session Began at 6:50 PM (technical glitch delayed start)

Regular Meeting
February 15, 2022

Mayor John Marra presiding.

Roll Call of Council Members Present:

Cynthia Hardwick, Ryan Konrad, Nancy Marra, Stanley Roediger Jr., Kevin Thompson; Dr. Sharma sworn in after executive session.

Personnel in Attendance:

James O'Leary	Solicitor
John H. Roskos	Fiscal Officer
Gary Gray	Zoning
Jeffrey Meeks	Lieutenant, Police Department
Pete Formica	Engineer

Executive Session 5:45 PM

At 5:45 PM, Mrs. Marra made a motion to enter executive session to interview candidates for Village Council; Mr. Thompson seconded the motion. All were in favor. A motion was made at 6:33 PM to exit Executive Session by Mr. Konrad; motion was seconded by Mrs. Marra. All members present voted in favor.

Regular Session of Council 6:50 PM

Began late due to break after executive session , and technical issues with streaming meeting online.

Resolution No. 2022-06 (rules suspended)

Mrs. Marra made a motion to suspend the three reading rule; Mr. Konrad seconded the motion- all members present voted in favor of suspending the rules.

A resolution appointing Dr. Ritu Sharma as council member effective February 15, 2022 for the Village of Timberlake, Ohio and declaring an emergency. Mrs. Marra made a motion to approve Resolution 2022-06; Mr. Konrad seconded the motion. Roll call- all members present voted in favor of appointing Dr. Sharma, except Mr. Roediger; Resolution passed, 4-1.

Oath of office administered for Dr. Ritu Sharma.

Public Comment, Good & Welfare:

- Debbie King
Why do we need a complaint form before anything is addressed by police?

- The best way to document anything is to begin with a complaint; that way we have a written record. Mrs. King wanted to know why police couldn't just address without receiving one- afraid of setting neighbor against neighbor. Chief Scofield has been going through policies and procedures. Mr. O'Leary- maybe there is a more confidential way to address this. Mrs. Marra discussed confidentiality and privacy concerns; it is a way of making it official. Mrs. Hardwick- maybe name could be optional; it is possible to be anonymous. Lt. Meeks indicated that complainant is kept confidential; name would be redacted on the report. Mrs. King says mistakes have been made where name was not redacted. Lt. Meeks will follow up on this. Mayor indicated that public requests are reviewed by Mr. O'Leary to ensure proper redactions. Mr. Konrad asked the process for a request- Mr. O'Leary reviewed the process; he reviews for content if a police request. Mayor/Fiscal Officer handle other requests of a non-critical nature, and a legal release may not be necessary.
- Discussion of Ordinance Language, and the process for filing a complaint; complaint allows for "just cause" according to the Mayor. Sometimes hardships are involved, and we look at case by case. Village does not currently have a maintenance inspector to address these issues; Mayor believes we should take a look at the budget. Mrs. Hardwick pointed out that there is a 10-day waiting period, in order for resident to comply, or address issue.

Reading & Disposition of the Minutes:

A Discussion of December's minutes preceded these votes:

Mr. Konrad made a motion to approve the Regular Council Meeting minutes of January 18, 2022; Mr. Thompson seconded the motion. Roll call: all members present voted in favor of approving the minutes.

Mrs. Marra made a motion to approve the Work Session minutes of February 9, 2022; Mr. Roediger seconded the motion. Roll call: all members present voted in favor of Work Session minutes.

Legislation:

a.) Resolution No. 2021-52 (3rd Reading)

A resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with Body Camera Company for the Village of Timberlake Police Department and declaring an emergency.

Mr. Roediger made a motion to table Resolution No. 2021-52; Mrs. Marra seconded the motion. Roll call: all members present voted in favor of tabling the resolution.

b.) Resolution No. 2022-07 (1ST Reading)

A resolution declaring surplus property and directing the Fiscal Officer and authorizing all actions necessary to effect the sale and/or credit value of same, and declaring an emergency.

Resolution No. 2022-07 was presented for first reading.

c.) Resolution No. 2022-08 (Rules Suspended)

A resolution amending the Permanent Appropriations Funds for the Village of Timberlake, Ohio for the Year 2022, and declaring an emergency.

Mrs. Marra made a motion to suspend the three reading rule; Mrs. Hardwick seconded the motion. Roll call: all members present voted in favor of suspending the three reading rule. Mr. Konrad made a motion to approve Resolution 2022-08; Mrs. Marra seconded the motion. Roll call: all members present voted in favor of Resolution 2022-08.

d.) Resolution No. 2022-09 (Rules Suspended)

A resolution to acknowledge the donation of an American Flag by Holly Goddard and declaring an emergency.

Mr. Thompson made a motion to suspend the three reading rule; Mrs. Marra seconded the motion. Roll call: all members present voted in favor of suspending the three reading rule. Mr. Thompson made a motion to approve Resolution 2022-09; Mr. Konrad seconded the motion. Roll call: all members present voted in favor of the Resolution.

e.) Ordinance No. 2022-02 (Rules Suspended)

An ordinance authorizing and approving the appointment of Kevin Thompson as Street Commissioner of the Village of Timberlake, pursuant to the provisions of Section 735.31 of the Ohio Revised Code, setting compensation of one dollar per year, and declaring an emergency.

Mr. Roediger made a motion to approve Ordinance No. 2022-02; Mrs. Marra seconded the motion. Roll call: all members present voted in favor of suspending the rules, except Mr. Thompson whom abstained. Mrs. Marra made a motion to approve Ordinance 2022-02; Dr. Sharma seconded the motion. Roll call: all members present voted in favor of the Ordinance.

Mr. Thompson hopes to make some street repairs.

f.) Ordinance No. 2022-03 (Rules Suspended)

An ordinance amending wages and salaries for employees of the Village of Timberlake, Ohio and declaring an emergency.

Mr. Roediger made a motion to suspend the rules; Mr. Thompson seconded the motion. Roll call: all members present voted in favor of suspending the three reading rule. Mr. Thompson made a motion to approve Ordinance 2022-03; Mrs. Marra seconded the motion. Roll call: all members present voted in favor of the Ordinance.

Department Reports:

a. Mayor: Timberlake Times, Jackie Orabone left as editor; Keith Widdersheim is new editor; Gary Warner is retiring as printer; requires about 4 hours, one Saturday, once per month. Still 2 people delivering The Times- Debbie King and Allen Peterson.

It is a volunteer position. The Mayor adjusted the committee appointments to include Dr. Sharma: **Finance**- Chairperson Mr. Roediger, Mr. Thompson, Mrs. Hardwick; **Safety**- Chairperson Mrs. Marra, Mr. Roediger, Dr. Sharma, **Trees**- Chairperson Mr. Thompson, Mrs. Marra, Mr. Konrad; **Village Hall**- Chairperson Mrs. Hardwick, Mr. Roediger, Mrs. Marra; **Sewers**- Chairperson Mr. Konrad, Mr. Thompson, Dr. Sharma, **Grants**- Chairperson Dr. Sharma, Mrs. Hardwick, Mr. Konrad.

Can we have a Vice President of Council? Mr. O'Leary- council would need to vote on who would assume responsibilities in this case; Mr. Konrad- would this cover succession planning?

- There was discussion of who might be interested.
 - A motion was made by Mr. Roediger to appoint Dr. Sharma as Acting Mayor, if Mayor and Council Pro Tempore are out of town. Mrs. Marra seconded the motion; all members voted in favor of the motion.

b. Solicitor: Contacted David Joyce's office regarding flag; his office sent a flag that was flown over the United States Capitol.

c. Council Members:

Cynthia Hardwick- Revisions to Village Hall Rental Contract, etc.; no revisions, just moving things around to make easier to read. Purchased towels for cleanup (bar towels). Bought oven mitts, a new cart (3 levels); this year is Timberlake's 75th Anniversary. Would like to have a 75th anniversary plaque; looking at residents for donations. What about an event on actual anniversary- will have to check date. Would like to thank new fiscal officer for accurate minutes, timeliness, etc.

Ryan Konrad- Took a call about sewers at 90 East Shore Blvd.; Mayor responded as well. Sewer leak underneath the house, so owner is responsible. Residents are new to the Village. Were happy with the response. Mr. Konrad- Mayor has done a great job in his efforts with sewer issues; goes above and beyond. Plans to follow up with resident on whether they file insurance claim, and see how that goes. Would like to make a list of top 5 repair areas; hard to make proactive improvements given current budget.

Nancy Marra- We need a new plow/service truck; need workers in service to plow. Mr. Peterson returned to work for village to help with plowing. Mayor has done some plowing. There was a tree issue, but Mr. Thompson took care of.

Stanley Roediger- Finance committee is meeting on March 9 at 6:00 PM to discuss numerous items on budgeting, planning, truck, squad car, etc. HVAC units installation on first floor will begin tomorrow. Not sure on upstairs yet. Cooktop is not the correct size; thermostat needs to be relocated (too close to oven); there are a number of items to address, such as hot water tank issue upstairs. These issues came to light during tour with the HVAC technician. Currently, very cold in attic; pipes upstairs are not insulated. There's a lot of junk upstairs that needs to be disposed eventually (see 1st Reading of Disposition of Property).

Kevin Thompson- On Saturday, February 5; resident pointed out damaged tree at Owaissa, and Keewaydin; arborist happened to be there, and indicated that this was an emergency that needed to be addressed. Consulted with Mayor. Got estimates

ranging from \$1500 to \$3000; large crack in the fork of the tree (which was near a stop sign). This tree was removed.

d. Fiscal Officer:

Monthly Financials- Mr. Roskos reviewed fund expenses for the month, including detailing major items such as transfers from General Fund for Paving Improvement, and Sanitary Sewer Debt; other large expenditures for the month included annual insurance premium to Love Insurance, and payroll. HVAC, and Generator projects were large expenses out of the American Rescue Relief Plan Fund; we will receive an additional tranche in the next several months.

e. Police Chief: No report available

f. Zoning/Property Maintenance- 1 permit was issued for the month

Purchases & Approvals:

A motion was made to approve the January, 2022 Financial Reports- by Mrs. Marra; Mr. Thompson seconded the motion. Roll call: all members voted in favor of approving the January, 2022 Financial Reports.

A motion was made by Mr. Thompson to approve the payment to Gatorback Tree for the emergency tree removal; Mrs. Marra seconded the motion. Roll call: all members voted in favor of approving the payment.

Public Comment and Questions (may be directed at the Mayor or Council members only, and is limited to 3 minutes per subject):

- Pete Formica- Village Engineer of CT Consultants (at CT for 36 years)- in discussion with the Mayor frequently to find grants; last year applied for catch basin repairs through the State; didn't quite get the funding. Will reapply for grants; better chance this time around, 50/50 split, state/village; will apply again for \$18,000. Applications are due near the end of April. Funding would be received in July of 2023. Described application, and scoring process involved in OPWC grant funding. Has been attending a lot of webinars on Building a Better America Bill; still a lot of unknowns, \$1.2 trillion over the next 5 years. Trying to learn about programs out there; Fast Program looks interesting, Safety First (\$6 billion)- direct funding, for instance for sidewalks on Lake Shore Blvd, funding for planning and construction. Money from federal government can be used for points on state grant programs. Has maps, locations if there are questions; same with roads, for patching, crack sealing, et cetera. Has already sent a list of projects, such as road repavement to NOACA. Mr. Konrad had some questions about the process; Mr. Formica reiterated the process, and funding involved.

Mr. Roediger- spoke of letter from 2023-2024 Office of Budget Management; Mr. Formica will take a look.

Debbie King- Thank you to the Mayor for plowing the streets!

Kevin Thompson- Acknowledged Mayor as well for snowplow efforts. Mary Beth Germano called with 2 concerns; video sound quality is not good, especially public comment. Thinks the police department needs a paint job. Residents want a well-funded police department, and a presentable one. Chief is looking at a color wheel; Mrs. Hardwick believes floor needs to be addressed as well.

Mayor- stone structure near flagpole is falling apart; we need volunteers to help fix. We'll continue to talk about.

Mr. Roediger- discussed repairs to flagpole; Mayor discussed how flag was stuck at half mast, and tattered, and torn. Found company with a lift to fix.

Mr. Konrad- had a question about removal of police positions from the agenda; why don't Mayor/Chief just take care of? Follows ordinance in place (according to Mr. O'Leary); Chief recommends to Council for approval. Most municipalities do not require Council to approve. Mr. Konrad believes this should be addressed. Extra step slows down process in opinion of several members of Council. Discuss during a Safety committee. Committees should be called separately. Safety committee at 7:00 PM on March 9? A special meeting can be called if necessary to approve hires. What is the difference between work session, and committee meeting- work session is whole council, committee is a portion of council. Votes can only happen at a Regular/Special Council Meeting.

Adjournment:

Mrs. Marra made a motion to adjourn the meeting. Dr. Sharma seconded the motion; all members voted in favor of adjourning the meeting. Meeting was adjourned at 8:13 PM.

Next regular meeting is Tuesday, March 15, 2022 at 6:30 PM. Please note the Finance Committee noted in the above minutes for March 9 has been cancelled, and will be rescheduled.

John H. Roskos- Fiscal Officer

John Marra, Mayor