

RECORDS OF PROCEEDINGS

Village of Timberlake Council
Held at the Village of Timberlake Hall at 7:30 PM

Regular Meeting
December 21, 2021

Mayor John Marra presiding.

Roll Call of Council Members Present:

Cynthia Hardwick, Nancy Marra, Stanley Roediger Jr., Dr. Ritu Sharma and Shannon Sharma.
Attended via zoom unable to vote: Krista Kanuch,

Personnel in Attendance:

James O'Leary	Solicitor
Joanne Clapp	Fiscal Officer

Public Comment, Good & Welfare:

Mayor informed the public that they have 3 minutes per subject to present their concerns, comments, or questions to Council and they would be address later in the meeting.

Mayor acknowledge the passing of former Council member Linda Murray.

Mr. James Swartz

Mayor extended a Thank you to Dr. Ritu Sharma, Shannon Sharma and Krista Kanuch for their service on Village Council.

Mayor extended a welcome to Kevin Thompson and Stanley Roediger Jr. to Village Council.

Thank you to Krista and Rick Kanuch on the Christmas luminaries. Krista extended a Thank you to the Village Club. Cindy Hardwick has donated the candles.

Reading & Disposition of the Minutes:

A motion was made by Dr. Ritu Sharma and seconded by Stanley Roediger Jr. to approve the minutes of the Regular Council meeting held on November 16, 2021. All members of Council present voted yes.

Legislation:

Resolution No. 2021-40

A resolution requesting the County Auditor to make advance payments of taxes for the year 2022.

First Reading: 10/19/2021

Second Reading: 11/16/2021

Third Reading: 12/21/2021

A motion was made by Stanley Roediger Jr and seconded by Nancy Marra to approve Resolution No. 2021-40. All members of Council present voted yes.

Resolution No: 2021-41

A resolution authorizing the fiscal officer to transfer fifty-nine thousand seven hundred fifty-nine dollars and forty-four cents (\$59,759.44) from the general fund (1000) to the sanitary sewer debt service fund (3101) fourteen thousand one hundred seventy-three and ninety cents (\$14,173.90); paving improvement debt fund (3902) forty-five thousand, five hundred eight-five and fifty-four (\$45,585.54); for year 2022, and declaring an emergency

First Reading: 10/19/2021

Second Reading: 11/16/2021

Third Reading: 12/21/2021

A motion was made by Nancy Marra and seconded by Stanley Roediger Jr. to approve Resolution No. 2021-41. All members of Council present voted yes.

Krista requested clarifying if there will be a carry over for year 2023. Stan stated to wait for about eight months from now to determine what the carry-over will be.

Resolution No. 2021-43

A resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with the Love Insurance Agency to provide for the continuation of property and casualty insurance coverage for Village property and declaring an emergency.

First Reading: 10/19/2021

Second Reading: 11/16/2021

Third Reading: 12/21/2021

A motion was made by Dr. Ritu Sharma and seconded by Nancy Marra to approve Resolution No. 2021-42. All members of Council present voted yes.

Resolution No. 2021-44

A resolution authorizing the Fiscal Officer to revise zoning fees for the Village of Timberlake and declaring an emergency.

First Reading: 10/19/2021

Second Reading: 11/16/2021

Third Reading: 12/21/2021

A motion was made by Stanley Roediger Jr. and seconded by Cynthia Hardwick. to approve Resolution No. 2021-44. All members of Council present voted yes. Change for storage pods of \$25.00

Resolution No. 2021-45

A resolution authorizing the Fiscal Officer to establish a Capital Fund (4902) for the replacement of a service truck for the Village of Timberlake and declaring an emergency.

First Reading: 10/19/2021
Second Reading: 11/16/2021
Third Reading: 12/21/2021

A motion was made by Stanley Roediger Jr. and seconded by Shannon Sharma to approve Resolution No. 2021-45. All members of Council present voted yes.

Ordinance No. 28-2021

An ordinance amending section 208.03, Public Record request policy of the codified ordinances of the Village of Timberlake and declaring an emergency.

First Reading: 10/19/2021
Second Reading: 11/16/2021
Third Reading: 12/21/2021

A motion was made by Nancy Marra and seconded by Dr. Ritu Sharma to approve Ordinance No. 28-2021. All members of Council present voted yes.

Ordinance No. 29-2021

An ordinance enacting Chapter 1463 of the Codified Ordinances of the Village of Timberlake, Ohio, pertaining to the regulation of vacant structure within the Village of Timberlake, Ohio, and declaring an emergency.

First Reading: 10/19/2021
Second Reading: 11/16/2021
Third Reading: 12/21/2021

A motion was made by Nancy Marra and seconded by Cynthia Hardwick to approve Ordinance No. 29-2021. All members of Council present voted yes.

Ordinance No. 30-2021

An ordinance amending section 470.10, parking and storage of recreational vehicles of the codified ordinance of the Village of Timberlake and declaring an emergency.

First Reading: 11/16/2021
Second Reading: 12/21/2021

Ordinance No. 31-2021

An ordinance amending a credit card policy of the Village of Timberlake and declaring an emergency.

First Reading: 11/16/2021
Second Reading: 12/21/2021

A motion was made by Nancy Marra and seconded by Dr. Ritu Sharma to suspend the rules. All members of Council that were present voted yes.

A motion was made by Nancy Marra and seconded Shannon Sharma to pass Ordinance No. 31-2021. All members of Council that were present voted yes.

Ordinance No. 32-2021

An ordinance amending Chapter 1026 trees, and renaming section 1026.02, responsibility of homeowner of the codified ordinances of the Village of Timberlake and declaring an emergency.

First Reading: 11/16/2021

Second Reading: 12/21/2021

Atty. O'Leary explained that the Village will still need to approve the tree removal however the ordinance still includes funds for hardship.

Stanley Roediger Jr. stated that the Village will be reaching out to an independent arborist.

Resolution No. 2021-46

A resolution authorizing the Fiscal Officer to establish a Capital Fund (4903) for the renovation of Village Hall for the Village of Timberlake and declaring an emergency.

First Reading: 11/16/2021

Second Reading: 12/21/2021

Motion to Suspend the Rules was made by Cynthia Hardwick and seconded by Stanley Roediger, Jr. to suspend the rules. All members of Council that were present voted yes.

A motion was made by Nancy Marra and seconded Stanley Roediger, Jr. Sharma to pass Resolution No. 2021-46. All members of Council that were present voted yes.

Ordinance No. 34-2021

An ordinance amending section 220.09 meeting of the codified ordinances of the Village of Timberlake and declaring an emergency.

First Reading: 12/21/2021

Change the meeting to 6:30 PM

A motion was made by Stanley Roediger, Jr. and seconded by Shannon Sharma to suspend the rules. All members of Council that were present voted yes.

A motion was made by Stanley Roediger, Jr. and seconded Shannon Sharma to pass Ordinance No. 34-2021. All members of Council that were present voted yes.

Resolution No. 2021-48

A resolution approving the permanent appropriations funds for the Village of Timberlake, Ohio for the Year 2022 and declaring an emergency.

First Reading: 11/16/2021

Second Reading: 12/21/2021

A motion was made by Stanley Roediger, Jr. and seconded by Shannon Sharma to suspend the rules. All members of Council that were present voted yes.

A motion was made by Nancy Marra and seconded Stanley Roediger, Jr. Sharma to pass Resolution No. 2021-48. All members of Council that were present voted yes.

Resolution No. 2021-49

A resolution authorizing the Mayor and Fiscal Officer to apply for American Rescue Funds to purchase HVAC units with air purifiers for Village Hall in the Village of Timberlake and declaring an emergency.

First Reading: 12/21/2021

A motion was made by Stanley Roediger, Jr. and seconded by Nancy Marra to suspend the rules. All members of Council that were present voted yes.

A motion was made by Stanley Roediger, Jr. and seconded Dr. Ritu Sharma to pass Resolution No. 2021-49. All members of Council that were present voted yes.

Resolution No. 2021-50

A resolution authorizing the Mayor to sign any and all necessary documents to enter into an agreement with Thomas Fence Co. Inc. to refurbish and/or replace the beach access gate in the Village of Timberlake and declaring an emergency.

First Reading: 12/21/2021

A motion was made by Stanley Roediger, Jr. and seconded by Shannon Sharma to suspend the rules. All members of Council that were present voted yes.

A motion was made by Stanley Roediger, Jr. and seconded Cynthia Hardwick to pass Resolution No. 2021-50.

Discussion: Krista requested an explanation on the entering into contract cost. Stanley explained it is \$7,680.00. Krista stated that the village had other priority where money could be better spent.

Dr. Ritu Sharma abstained, the balance of Council that were present voted yes.

Resolution No. 2021-51

A resolution authorizing the Mayor to promote and to confirm certain Police Officers for the Police Department and declaring an emergency.

First Reading: 12/21/2021

A motion was made by Nancy Marra and seconded by Dr. Ritu Sharma to suspend the rules. All members of Council that were present voted yes.

A motion was made by Nancy Marra and seconded Cynthia Hardwick to pass Resolution No. 2021-51, effective December 26, 2021. All members of Council that were present voted yes.

Resolution No. 2021-52

A resolution authorizing the Mayor and Fiscal Officer to enter into an agreement with Body Camera Company for the Village of Timberlake Police Department and declaring an emergency.

First Reading: 12/21/2021

Resolution No. 2021-53

A resolution authorizing the Mayor to apply and accept a water and wastewater infrastructure grant with the Ohio Department of Development for the Village of Timberlake and declaring an emergency.

First Reading: 12/21/2021

A motion was made by Shannon Sharma and seconded by Dr. Ritu Sharma to suspend the rules. All members of Council that were present voted yes.

A motion was made by Nancy Marra and seconded Shannon Sharma to pass Resolution 2021-53. All members of Council that were present voted yes.

Resolution No. 2021-54

A resolution authorizing the Mayor and Fiscal Officer to apply for American Rescue Fund to purchase ceiling tiles for Village Hall in the Village of Timberlake and declaring an emergency.

First Reading: 12/21/2021

A motion was made by Stanley Roediger, Jr. and seconded by Nancy Marra to suspend the rules. All members of Council that were present voted yes.

A motion was to table Resolution No. 2021-54 by Nancy Marra and seconded Shannon Sharma to pass Ordinance No. 31-2021.

Discussion: Fiscal Officer informed council that she could not located the project number for the use of American Rescue Funds. Stanley if unable to use the American Rescue funds the village would be pay out of the capital budget.

All members of Council that were present voted yes.

Resolution No. 2021-55

A resolution authorizing the Mayor and Fiscal Officer to apply for American Rescue Funds to purchase generator for Village Hall in the Village of Timberlake and declaring an emergency.

First Reading: 12/21/2021

A motion was made by Nancy Marra and seconded by Cynthia Hardwick to suspend the rules. All members of Council that were present voted yes.

A motion was made by Nancy Marra and seconded Dr. Ritu Sharma to pass Resolution No. 2021-55. All members of Council that were present voted yes.

Department Reports:

Mayor:

Mayor informed Council service personnel picked up over 60 yards of debris from wind storms. Jim Summers repaired the loader.

Solicitor:

Solicitor extended a thank you Dr. Rita Sharma, Shannon Sharma and Krista Kanuch for their kindness and wish well.

Council Members:

Cynthia Hardwick-

Thank you to Dr. Rita Sharma, Shannon Sharma and Krista Kanuch.

Krista Kanuch-

December 24th will be putting the luminaries out and lighting about 4:30.

Village Hall did receive the new mat for the front door.

Cindy Hardwick will be taking over the Village Hall rental.

Thank you to everyone.

Nancy Marra-

Mrs. Marra informed Council about the tree issues. David Tree and Mr. Yoder stated that Jaime tree is ok. Dr. Ritu Sharma stated in the past we have reached out to Holden Arboretum. Stanley is recommending spending the money to hire an independent arborist.

Stanley Roediger-

Mr. Roediger Jr. inquired what is the official overtime hours policy for the police department. Village Solicitor recommend we update our policy.

Dr. Ritu Sharma-

What a privilege it has been to serve and thank you for welcoming me and my family with open arms.

Shannon Sharma

Ms. Shannon Sharma thank you to all the residents who elective us.

Extended a Thank you

Fiscal Officer:

Fiscal Officer Clapp answered the public comment stating that there Fiscal Officer Clapp informed the Mayor and Council that she is submitting her letter of resignation as the Village Fiscal Officer effective January 31, 2022 unless they find a replacement prior to that because a better opportunity has been presented to her.

Police Chief: (absent)

Zoning/Property Maintenance: (absent)

Mayor informed Council that the Zoning/Property Maintenance permits issued for the year.

Purchases & Approvals:

A motion was made by Stanley Roediger, Jr. and seconded by Shannon Sharna to approve the November 2021 Financial Reports. All members of Council presented voted yes.

A motion was made by Stanley Roediger, Jr. and seconded by Nancy Marra to approve the Lake Sheriff Department dispatching contract.

Public Comment and Questions (may be directed at the Mayor or Council members only, and is limited to 3 minutes per subject):

James Swartz thank you for looking at the tree removal for Jamie 66 keewaydin Drive. We need to spend all the money on HVAC.

Mr. Swartz inquired is Mr. Roediger Jr. is will to accept liability? Mr. Roediger Jr. is willing to accept liability if the tree comes down. Atty. O’Leary stated that is Council decision on the removal of the tree.

Swearing In – January 1st in the morning. 10 am

Two council seats are still open. Submit letter of intent.

Village Club has an opening for a secretary position.

Adjournment:

A motion was made by Shannon Sharma and seconded by Dr. Ritu Sharma to close and adjourn the regular council meeting. The meeting was adjourned at 9:26 pm.

Next Council Meeting 1/18/22@ 6:30 PM

Joanne Clapp, MMC-Fiscal Officer

John Marra, Mayor