



# TIMBERLAKE TIMES

74<sup>th</sup> Year || 318<sup>th</sup> Issue || June 2021

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The *Timberlake Times* is a monthly publication staffed by volunteer villagers and sponsored by the Village of Timberlake. Please contact the editor with article submissions (*electronic submissions are preferable*).

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### **On the web:**

[www.villageoftimberlake.com](http://www.villageoftimberlake.com)

### **Social:**

[www.facebook.com/TimberlakeVillageClub](https://www.facebook.com/TimberlakeVillageClub)

*Follow the Village Club on Facebook to stay informed of current Village Club events, photos, and videos! We actively update it with announcements and reminders!*

## Announcements

### Upcoming Village Club Events

- Beach Night #1: Fri, June 18, 2021 @ 6:30pm – Bonfire on the beach!
  - We will provide the 'Smores ingredients - you bring whatever you would like to drink!
- Beach Night #2: Fri, July 16, 2021 @ 6:30pm.
  - Will be up top under the pavilion, please bring a snack to share!
- Family Day Picnic: Sunday, Aug 1 @ 1pm.
  - Luau themed!! Watch for the next issue of the *Times* for more details!

### Donations Needed

The village club is looking for donations of paper products and also in search of any luau decorations you might be looking to get rid of. If you would like to get them out of your house, the village club would gladly accept your donation. Please contact Krista @ 440-567-4853 if you can help!

### Volunteers Needed

Attention Teens of Timberlake: The Village Club is looking for your help with games for our Family Fun Day, August 1. For more information, please contact Cindy Hardwick @ hardwickcm@gmail.com.

### Recycling Dates 2021

6/4, 6/18, 7/2, 7/16, 7/30, 8/13, 8/27,  
9/10, 9/24, 10/8, 10/22, 11/5, 11/19,  
12/3, 12/17, 12/31

### Timberlake Committee Chair Assignments 2021

Safety – Dr. Sharma (President Pro Tempore) (Nancy M., Stanley R.)

Finance/Public Records Retention – Stanley Roediger (Nancy M., Cindy H.)

Streets Service Trees - Nancy Marra (Stanley R., Shannon S.)

Grants – Cindy Hardwick (Dr. Sharma, Krista K.)

Village Hall – Krista Kanuch (Dr. Sharma, Shannon S.)

Sanitary Sewer and Sewers - Shannon Sharma, (Krista K., Cindy H.)

# THE VILLAGE OF TIMBERLAKE: APRIL AND MAY 2021 MINUTES

**John Marra, Mayor**

**JoAnne Clapp, Fiscal Officer**

## MEMBERS OF COUNCIL

**Sherri Falkenberg**    **Vince Cronin**    **Nancy Marra**  
**Ritu Sharma**        **Shannon Sharma**    **Kimberly Saba**

### TIMBERLAKE COUNCIL MEETING April 20<sup>th</sup>, 2021

The Mayor opened the meeting with the pledge of allegiance followed by the prayer at 7:30 PM. He asked for roll call of the officers. All council members were present along with the Fiscal Officer, JoAnne Clapp. The Solicitors, Jeremy Iosue and Jason Hartzell, were also present along with Sue Scofield.

Per the request of the Finance Committee, the Mayor asked to go into an executive session and invite Village Solicitors in for discussion on employee compensation.

Motion to approve: Saba

Seconded: Falkenberg

Motion carried.

The Mayor requested to end the executive session and begin the normal meeting.

Motion to approve: Marra

Seconded: S. Sharma

Motion carried.

The Fiscal Officer explained that she received notice that the Village will have to refund \$18000 to companies and residents in 2018-2019. This is not the fault of the current or prior administration. This does not come back to the prior council or the prior fiscal officer. The revenue for this budget includes the \$18000, which now has to come out. So, the revenue is now overstated by \$18000. The council has to now figure out how to make up this difference. Ms. Saba said this error was due to CCA. They did not process returns in a timely manner. It could have been solved last year or the year before, but they did not complete the tax returns in a timely manner. CCA made the mistake and RITA found the mistake. Now, we need to cut the budget. It affects several communities, including us. By the law, the fiscal officer cannot disclose the companies or the residents. It is \$18000 total of overpayment for 2018-2019. The public's questions were answered during the session. Ms. Clapp brought up an example: if Mrs. Marra files her income tax, then she files her return, she notices she overpaid. CCA did not process that form accurately; the forms were not processed so now there is a backlog of overpayments. A villager asked what the legal council will do about this and if there is anything that can be done legally. The Solicitor stated he found out about this 24 hours ago and he will look further into this. He also noted that the Fiscal Officer will look into it, as well. The Solicitor also said he

cannot share who or what we owe with the public. The Fiscal Officer does have the numbers and she has verified the numbers. As the residents are requesting the refund, it needs to be refunded in a timely fashion. The Mayor asked why the Village is being penalized for CCA's mistake. The Solicitor explained that this is a fairly common problem. Ms. Clapp explained that as the revenue is now reduced, the budget has to be reduced, as well. Currently, the budget is set for deficit spending. Dr. Sharma asked whether this was pertaining to 2018 or 2019. Ms. Clapp noted it was both years. Dr. Sharma also noted that Ms. Sharma had a few grand to share from the sewer fund for this if needed. Ms. Clapp will look up the carryover and let the Village know. Mrs. Marra noted that everyone has to tighten their belts and it is a difficult situation. The carryover is \$102014 per Ms. Clapp. Ms. Clapp said the carryover money was figured into the budget. A resident asked if the budget was put together before the end of the year; Ms. Clapp confirmed it was done with the figures in it. But, it was re-reviewed with the police department with the addition of the full time Chief. Another resident said that a levy was just passed for the police department; now money will be taken out of the department? Ms. Saba said we didn't create this problem, but we have this problem now. Another resident said that time is needed to discuss with legal counselor and outside auditor. Ms. Saba said, who will pay for that? Ms. Clapp said that she went through this with CCA and RITA in another entity and spent over \$100,000 with an outside auditor. The same resident stated that he doesn't believe they won't give time to pay this back. Ms. Clapp confirmed it gets taken right away. Residents are requesting this refund. It's hurting us as we have such a tight budget, she noted. The Mayor asked the solicitor to get back to council about this and to host a special meeting to further discuss it.

Mr. Cronin said Chief Scofield should now understand why Joanne is not getting back to her, which is due to the money situation. He said he will throw it out there that the police department will get no raises or wage increases as we don't have the money right now. The Chief asked what positions am I creating? Mr. Cronin replied you want officers to get a 33% raise, you put in a request for that. You requested for a corporal and lieutenant position made. The Chief said she did not request for positions to be created; she asked for pay rates to be set for existing positions. She asked for a pay raise for patrolmen to be equal or above what the service department are making. Mr. Cronin said he agrees with her; he'd rather everyone get a little bit of a raise than a few with a large raise.

The Chief said she only has 3 paid patrolmen, 2 paid supervisory positions; she has been asking for 2 months for pay rates to be set for the corporal position, which is already in position, and the lieutenant position, which is open. Mr. Cronin said that currently, there will likely not be an approval of any pay raises, but that is on council to decide on. The Chief said she wants a pay rate set for the position, which someone is already working. A resident asked how can the police department not get paid if the council gets paid and the service department gets paid. Ms. Clapp said that she does not have his tax paperwork, so she cannot pay him. She is paying him \$9/hr and will retroactively pay the remainder when council approves the pay rate. The Chief asked when will the pay rate be approved. Ms. Clapp said it will be discussed tonight.

Anthony filed a formal complaint against the police chief for harassment; he said he has been working on the house since 2019. Every time he has someone in his yard that is doing anything, the police chief talks to them, airs out business between him and the Village. He notes she is also harassing the Lake County Water Department asking if he pulled a permit to put in a riser, which they do not need a permit in order to put in. The Mayor asked, who told him he didn't need a permit? He noted that the gentleman that left his house yesterday told him that the Chief was asking him if he pulled a permit for working on the sewers in the yard. Chief said this was not true; she has never been to his house. The only person she spoke to about a permit was for the sewer line with Gary Grey. The Chief affirmed she talked to him about the sewer line.

James from 22 Waban stated the following: "there's a lock put on the gate going down to the beach. I feel this is abuse of authority because now I am denied access to a beach that my taxes support. I also have an issue that I let go; due to goings back and forth with residents on the beach, the police department is being used as private security. I believe that is abuse of power. The other problem I have is with the trees; my son had trees removed. There's nothing but harassment going on since the removal. As far as I am concerned, if you look at the ordinance we have, these trees destroyed the tie-in to the sewer and caused significant amount of flooding and damage to the house. The same gentleman that is supposed to protect the property is coming on our property and cussing us out. This is the kind of abuse citizens here have to put up with. This is unbelievable. I take a problem with that. And if the tree committee wants to complain about the two trees, per the arborist report in 2000 or 2001 said that half the trees in the village are not safe. The trees on 18 Waban destroyed his sewers and damaged his car. The tree committee and our illustrious police department want to start raising hell. Where were these people when those that lived there before were doing criminal activities? Young people are moving into the village, and they are being harassed for upkeeping the property. It is unbelievable that this is how we are treated here. This isn't a village; it's not even a community. It's

disturbing. Everyone is worried about \$18000. But that is nothing compared to the bill we will have; I will hold the village responsible for every tree branch that falls and damages village property. I personally will hold everyone accountable. The tree commission's negligence is nearly criminal. Mrs. Marra said she will address it at the end."

Alan said: "I have been delivering the Timberlake Times for about 10 years now. I would like Timberlake Times to be delivered to the distributors before the first of the month." The Mayor noted in the past issue there were no meeting minutes; those minutes have to be sent to Jackie. There was also no announcement of the meeting tonight as it was not published either.

Another resident asked: "when there is a special meeting, why can't signs be posted?" The Mayor said we can look into putting it up on easels.

Another resident asked: "As a hired employee, who is the fiscal officer's supervisor? Is she giving the mayor all financial information and signature to sign off on things? If mayor is not kept updated, he cannot keep residents or council informed."

Another resident asked: "why is councilman Cronin going around badmouthing the Chief and Mayor?"

Another resident asked: "What is fiscal officer's salary and work hours? All employees have to submit a time sheet. Who signs and approves fiscal officer's time sheet? FYI I will be submitting a request for the fiscal officer's timesheets since start of employment with Village of Timberlake?" The fiscal officer again noted that she is salaried and as long as the work is getting completed, it doesn't matter what time she gets it done, even if it is at 3AM. Ms. Saba noted "where would we be without her? Just like the last administration."

Another resident asked: "why is Timberlake Times not reporting council minutes?" Per the Mayor, the minutes have to be approved prior to going into the Times. Ms. Saba said they go in as a draft. She would like to make a motion to have the clerk do the minutes; Mrs. Marra noted that people's schedules are busy and the meetings have been very long with a lot to report. Ms. Clapp said that Sunny asked if she could do the roll call in her absence, not the Minutes.

Another resident asked: "Why is it that someone that works for the Village consistently leaving their garbage cans out on the street?" A resident noted that the trash can is waiting to be picked up by the trash company. The garbage cans have to be picked up by the end of day on garbage day; in this case, this resident is waiting for a replacement garbage can per the Mayor.

Another resident asked: "Why did the fiscal officer miss payroll twice and fail to pay our attorney?"

Another resident asked: “Why aren’t requests from council being put on agenda for discussion? Who makes these discussions?” Per Ms. Clapp, the agenda is set by the Mayor. Mrs. Marra said it is up to the council. Dr. Sharma said we are accountable and should read their questions. Mrs. Marra noted that the questions should be put on the agenda; Dr. Sharma agreed.

Another resident asked: “Why did our legal counsel reps not step in to protect the Village proceedings and members at last month’s meeting when fiscal officer attempted to remove mayor from office? The fiscal officer is a non-resident employee with no say and no rights to affect or interfere with village proceedings. She should be fired”. The Solicitor noted that the fiscal officer stated her opinion; there is nothing for him to do. She is an employee of the council and can only be fired if deemed as such by council. She’s allowed to state her opinion.

Another resident asked: “why did the fiscal officer remove Village of Timberlake property without consent?”

Ms. Murphy said: “How long has it been since we had an open meeting? I think the people that are on council should make themselves available for this. It’s one meeting a month. Maybe there are people on council that don’t like you; that’s too damn bad. You were elected by the Village. This council should support those that are elected and in charge. We have 300 families here; if you had gone to the council, they will help you. You people ran for election. Come to the meetings. I have seen you in restaurants and bars, why aren’t you here? It’s time to come back. There are a lot of older people that can’t do the computer. There should be a lot of people here tonight. There are a lot of people who are upset. Come back; it’s time to come back. It’s time for everyone to work together. The last council meeting looked like a high school, work together. If you don’t like, just leave. Otherwise, work together. The community doesn’t know what the hell is going on.”

The Mayor congratulated Chief Scofield on her news feature of her as being the first Timberlake female police chief.

The Mayor asked for a motion to approve the Minutes for the special meeting held on March 3<sup>rd</sup>, 2021. Ms. Clapp said those cannot be approved yet as they have not been submitted. Kim’s computer has them per the fiscal officer.

The Mayor asked for a motion to approve the Minutes for March 16<sup>th</sup>, 2021.

Motion to approve: Mrs. Marra

Seconded: Falkenberg

Motion carried; Minutes approved.

The Mayor asked for a motion to approve the Minutes for the work session meeting held on March 23<sup>rd</sup>, 2021.

Motion to approve: R. Sharma

Seconded: Marra

Motion carried; Minutes approved.

The Mayor presented Resolution No. 2021-03 (3<sup>rd</sup> Reading): A resolution authorizing the Fiscal Officer to take all actions necessary to “Opt In” to Ohio Auditor of State eServices to assure fiscal responsibility and property auditing account and declaring an emergency.

Motion to approve: R. Sharma

Seconded: Marra

Motion carried; Resolution approved.

The Mayor presented Resolution No. 2021-04 (3<sup>rd</sup> Reading): A resolution authorizing the Mayor to take all actions necessary to accept Northeast Ohio Public Energy Council (NOPEC) Energized Community Grant(s) and declaring an emergency.

Motion to approve: R. Sharma

Seconded: Falkenberg

Motion carried; Resolution approved.

The Mayor presented Resolution No. 2021-07 (3<sup>rd</sup> Reading): A resolution implementing a hiring policy and procedures for the Village of Timberlake, Ohio and rescinding previous hiring policies and resolutions and declaring an emergency. There is no amendment for the police department; the solicitor said we can table it to make those additions.

Motion to table: Marra

Seconded: Saba

Motion carried; Resolution tabled.

The Mayor presented Resolution No. 2021-11 (2<sup>nd</sup> Reading): A resolution directing the Lake County Board of Elections to place a 1.4 mil, five years renewal tax levy for the police department, service department and general fund current expenditures within the village on the November 2, 2021 general election ballot.

The Mayor presented Resolution No. 2021-12 (2<sup>nd</sup> Reading): Resolution directing the Lake County Board of Elections to place a 2.8 mil, five years renewal tax levy for the police department, service department and general fund current expenditures within the village on the November 2, 2021 general election ballot.

The Mayor presented Resolution No. 2021-13 (2<sup>nd</sup> Reading): A resolution declaring surplus personal property and directing the fiscal officer and authorizing all actions necessary to effect the sale and/or credit value of same and declaring an emergency.

The Mayor presented Ordinance No. 2021-02 (2<sup>nd</sup> Reading): An ordinance amending section 1062.02, residency required; guests, of the Codified Ordinances of the Village of Timberlake and declaring an emergency. This topic was tabled.

The Mayor presented Ordinance No. 2021-04 (2<sup>nd</sup> Reading): An ordinance repealing and replacing chapter 820 of the Codified Ordinances of the Village of Timberlake and declaring an emergency. This topic was tabled.

The Mayor presented Ordinance No. 2021-05 (2<sup>nd</sup> Reading): An ordinance repealing and replacing various sections of the Codified Ordinances of the Village of Timberlake and declaring an emergency. This topic was tabled. Jason is not available tonight as he received his second vaccine and is not feeling well.

The Mayor presented Resolution No. 2021-14 (2<sup>nd</sup> Reading): A resolution expressing approval and support of ODOT bicycle route on Lake Shore Boulevard and declaring an emergency. This is for a bike route along Lakeshore Blvd. They just need approval; it doesn't require any funds.

The Mayor presented Ordinance No. 2021-03 (2<sup>nd</sup> Reading): An ordinance amending Ordinance no. 2021-01 wages and salaries for the employees of the Village of Timberlake, Ohio and declaring an emergency. This topic was tabled as there is a budget issue with CCA. The Chief inquired in regard to this. The Fiscal Officer noted that sergeant is at \$11/hr and the patrolman at \$9/hr. What is the corporal rate per the Chief? The Fiscal Officer noted that is for council to decide. The Mayor asked can we decide that now. Mr. Cronin offered \$10/hr as it is between the other two values. The Chief asked if a rate can be set for the Lieutenant? Mr. Cronin said that is up to council, but he doesn't recommend setting it now, as it was requested to be \$14/hr. The pay rate has to be set for the Lieutenant per the Mayor. The Chief said that George is being paid as corporal not knowing what he will be paid; she also wants to request to move him up to Lieutenant. The rate for the Lieutenant has to be more than corporal. Mr. Cronin said right now he is not sure due to the financial issues. The Chief stated this was supposed to be done two months ago. The Fiscal Officer noted that council received this budget, but they have not yet responded back. That proposition included the police chief at \$35568 paid biweekly, the Lieutenant at \$12, the Sergeant at \$11, Corporal at \$10, patrolman at \$9.50, special patrolman at \$1, and axillary patrolman at \$1. This was sent last month with council agenda in march. It was on second reading. The Mayor asked for a motion to amend 2021-01 per those rates.

Motion to suspend the rules: Falkenberg

Seconded: R. Sharma

Nay: Cronin

Motion to amend: Marra

Seconded: Falkenberg

Nay: Cronin

Motion carried; Resolution approved.

The Mayor presented Ordinance No. 2021-13 (3<sup>rd</sup> Reading): An ordinance appointing Ryan Gulliford as a Special Officer with the Village of Timberlake Police Department pending

background and drug testing effective April 23<sup>rd</sup>, 2021 and declaring an emergency. He has passed his background and drug test.

Motion to approve: Marra

Seconded: R. Sharma

Motion carried; Ordinance approved.

The Mayor presented Ordinance No. 2021-14 (3<sup>rd</sup> Reading): An ordinance appointing Kyle Boone as a Special Officer with the Village of Timberlake Police Department pending background and drug testing and declaring an emergency. This was removed from the agenda as his application was never received.

Motion to remove: Marra

Seconded: Falkenberg

Everyone voted no; ordinance denied.

The Mayor presented Ordinance No. 2021-17 (1<sup>st</sup> Reading): An ordinance repealing and replacing chapter 1466, flood damage reduction, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-18 (1<sup>st</sup> Reading): An ordinance amending section 470.06, prohibition against parking on streets or highways, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-19 (1<sup>st</sup> Reading): An ordinance amending sections 1062.01, park and recreations lands defined, and 1062.02, residency required; guests, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-20 (1<sup>st</sup> reading): An ordinance repealing and replacing chapter 1486, swimming pools, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-21 (1<sup>st</sup> reading): An ordinance repealing chapter 244, records clerk, of the codified ordinances of the Village of Timberlake and declaring an emergency. Is this considered the police department the Chief is asking? Jason noted this is different.

The Mayor presented Ordinance No. 2021-22 (1<sup>st</sup> reading): An ordinance repealing section 240-19, cellular phone policy for police department, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-23 (1<sup>st</sup> reading): An ordinance repealing section 260.14 sexual harassment policy, of the codified ordinances of the Village of Timberlake, adopting a new sexual harassment policy and declaring an emergency.

The Mayor presented Ordinance No. 2021-24 (1<sup>st</sup> reading): An ordinance repealing section 1442.18, septic tank permit

required, of the codified ordinances of the Village of Timberlake and declaring an emergency.

There are two special officers that the Mayor would like to include here, John Turner and Erik “Rafinsky”. Ms. Clapp gave them the numbers Ordinance 25 and 26.

The Mayor presented Ordinance No. 2021-25 (3<sup>rd</sup> Reading): An ordinance appointing John Turner as a Special Officer with the Village of Timberlake Police Department pending background and drug testing effective today and declaring an emergency. He passed the tests.

Motion to suspend the rules: Falkenberg

Seconded: R. Sharma

Motion to approve: Falkenberg

Seconded: Marra

Motion carried; Ordinance approved.

The Mayor presented Ordinance No. 2021-26 (3<sup>rd</sup> Reading): An ordinance appointing Erik “Rafinsky” as a Special Officer with the Village of Timberlake Police Department pending background and drug testing effective today and declaring an emergency. He passed the tests.

Motion to suspend the rules: Marra

Seconded: R. Sharma

Motion to approve: R. Sharma

Seconded: Falkenberg

Motion carried; Ordinance approved.

The Mayor presented Resolution No. 2021-18 (1<sup>st</sup> reading): A resolution establishing the fee for a Timberlake beach access key and declaring an emergency. This is a deposit not a fee per Jason.

The Mayor presented Resolution No. 2021-15 (1<sup>st</sup> reading or suspend rules): A resolution authorizing the Mayor to take all necessary steps to rebuild the wall in the police department and declaring an emergency. The cost of the permit through the county is \$200 per the Mayor.

Motion to suspend the rules: Marra

Seconded: Falkenberg

Motion to approve: Marra

Seconded: Falkenberg

Nay: Cronin

Motion carried; Resolution approved.

The Mayor presented Resolution No. 2021-16 (Rules Suspend): A resolution authorizing the Mayor to take all necessary steps to enter the Village into the competitive retail electric service contract with Nextera Energy Services Ohio, LLC and declaring an emergency. This is through NOPEC to get preferred pricing through them.

Motion to suspend the rules: R. Sharma

Seconded:

Falkenberg

Motion to approve: Marra

Seconded: R. Sharma

Motion carried; Resolution approved.

The Mayor presented Resolution No. 2021-17 (1<sup>st</sup> Reading) (Public Hearing May 18<sup>th</sup>): A resolution approving the proposed alternative tax budget in the form attached hereto for the Village of Timberlake, Ohio for fiscal year 2022, and declaring an emergency.

#### Mayor

The Mayor has nothing to report. .

#### Solicitor

There is nothing to report.

#### Fiscal Officer

Ms. Clapp presented the following:

*Council has received all financial reports from last month. In regard to the public comments, I am not required to do a time sheet as I am a salary employee. I did notify that I am taking the books for the state audit; people were aware of this. In reference to the Solicitor, this was when all the changes were going on in the police department; it was made up in March. In reference to payroll, they were paid as required each time. They were paid on Friday. I would like to know what payrolls I missed. I don't know who the gentleman was at the meeting last night; but he was very good, and his comments were helpful.*

*I would like to start my report off first by recommending that the Grant Committee meet by April 30th to discuss grants that maybe available for the Police Department. I understand of some of them maybe reimbursement grants and require a match. Yes, the budget is tight but if we could save money why not try. Remember before any grant can be submitted it must be first approved by Council and I think there a few grants that have June deadline date, so Council would need to review and approve at their May Council meeting.*

*Next as I suggested in an email to the Service Committee that they meet to discuss the Village service truck and include at least one village resident that has knowledge on trucks, because we may not be able to purchase a new truck, however, you maybe able to get one from another entity within the state to get the Village by for a few years. Mrs. Marra said she will get back to Ms. Clapp about when the meeting will be. Ms. Falkenberg said we could talk to some other cities and see if they can donate it to us before their auction goes up.*

*In reference to the American Rescue Plan (ARP) Act law. At this time, I cannot tell you how much we will be receiving. However, the law does say we should receive half within 60 days following the enactment and the second half 12 months later; that we have to create a separate fund and I cannot tell you exactly what we can use it for, however I've been told the restrictions are different then the CARES Act, there is a hour webinar later this month that I will be attending the State Ohio Business Management will be providing guidelines.*

*I would like express my disappointment with some elective officials here in the Village about rumors I'm hearing from people that live outside the village saying that I'm hiding information from you, would you please tell me when I've hid information from you, because I've always told the public they are welcome to see any financial information, you just have to make a public records request. I would like to make the public aware each month I email Mayor, Council, Village Solicitors and Police Chief the following financial reports: Appropriation Status, appropriation budget, appropriation summary, payment listing, payment detail, receipt listing, receipt detail, revenue status, revenue summary, fund status, fund summary along with a excel spreadsheet broken out by departments. So, after tonight's meeting I will be forwarding the Mayor again the following reports to placed immediately on the Village website the following Reports: Appropriation summary, revenue summary and fund summary and by May 28th the following on the website Council minutes (draft after the meeting) then replaced with the minutes when approved by council, passed resolutions and ordinances. The Mayor asked this information that you have, will you give it to the webmaster to post? Ms. Clapp said you're the webmaster, aren't you? He said if the information is forwarded to the webmaster, he will post it online. The Fiscal Officer said if it is signed, it can be posted.*

*A question was asked about my background-here is the answer to that question. I have been doing government finances for over 18 years. I am a Master Municipal Clerk received from the International Municipal Clerk Association; Certified Public Finance Administration from Association Public Treasurers Association of United States & Canada; Ohio Financial Accountability Certificate; Ohio Municipal League Municipal Leadership; FEMA National Incident Management; visiting clerk for UAN (our accounting system); wrote an investment policy that received certification from Association of Public Treasurers Association of United States & Canada; along with yearly continuing education offered by the State Auditors, Ohio Ethics; Treasurer of State and Ohio Association of Public Treasures and currently working on correcting the finding from your 2017 & 2018 State Audit.*

*I have just completed within the last month two other entities audit and there were no findings. The State is currently working on this Village audit.*

#### **Police Chief**

The Chief presented the following stats for last month: a total of 158 calls including 86 house checks.

#### **Zoning Property**

Mr. Formica noted that there is an available grant from the Ohio Department of Natural Resources. They have a \$5 million grant for construction of erosion control projects on public property. At the northern corner of the Village, there is erosion; this is a substantial project, and this money would be

very helpful for the Village. Local matches are encouraged, but not required. This is for projects that will commence by June 2022. Applications are due by May 5<sup>th</sup>. Ms. Saba asked to clarify the grant; he noted the grant is for erosion problems within a coastal community. The Eastlake engineer is applying for the same grant. There is an outfall, and the pipe is broken; it is in need of repair. Ms. Saba asked is this Parcel A? Mr. Formica noted he is unsure in regard to this. The Mayor said it is Eastlake property. He asked what the cost will be for applying? The chances of getting this is slim with no matching funds per Mr. Formica; as far the application goes, he will do it on his own time and won't send a bill to the Village for that. If it's not CEI property and it will become public property, it should count as the Village's water system is going there. Ms. Saba said her concern is that if we were to fix that area, will it become Ohio property rather than Village property? Mr. Formica will review that. The Service Garage is on lease, as well. Ms. Saba said she just wants to make sure that the privacy of the Timberlake beach is being protected. Mr. Formica said he is unsure if Eastlake will pay to fix that; the Mayor noted that 25% of the Village's water goes through that pipe. He would like council to decide on this. Ms. Saba said she needs clarification on the parcel prior to voting on it.

#### **Safety**

Mr. Cronin states he does not recall going around and speaking poorly of the Chief. He doesn't like the way she was handpicked by the Mayor. He speaks the truth about the Mayor and doesn't like the way the Mayor wants complete control over everything. As of April 15<sup>th</sup>, Mr. Cronin did turn in his letter of resignation to the Fiscal Officer effective on April 30<sup>th</sup>. He thanked everyone, said he enjoyed working with everyone, and good luck.

#### **Finance/Ordinances/Record Retention**

Mrs. Saba reported per Gary Grey that we had 18 new permits since the beginning of the year including 8 new sheds, 2 roofs, 1 window, 1 driveway, 2 houses with fences, and one pool coming. She had a question, as well, but does not recall it in regard to findings for recovery. Ms. Clapp asked does she want an update on what is paid? Ms. Saba noted it is likely null and void and we can move on.

#### **Village Hall**

Ms. Falkenberg has nothing to report. The calendar is updated, and the hall is being rented.

#### **Recreation/Trees/Environment**

Mrs. Marra said that there was another question that she forgot to give to the Mayor. The playgrounds need to be mulched safely. She has two notes from Villagers about the playground. In regard to the trees, she is the head of the tree. She did not know about the trees. She did not see the report by the arborist from 2000. She said I didn't even know about your trees. She didn't know the trees were taken down. She said trees are sacred here and an arborist has to come out to review it. She said she didn't know about those trees and that



they were a safety issue. She understands where the resident is coming from; if an arborist had said they were unsafe, we would have taken them down. She apologizes that he had to go through this. She said even tree planting has to be approved by the council. She gets it in writing in regard to any unsafe trees. The Mayor asked about the ordinance in regard to the trees in regard to liability; the solicitor said he will look into it.

### **Grants**

Dr. Sharma said a resident spoke to her; she thanked the council for what they are doing. Then, she shared her disappointment in regard to how the Mayor was asked to resign last month.

The Mayor asked for a motion to approve the March 2021 Financial Reports.

Motion to approve: Marra

Seconded: Falkenberg

All were in favor.

Motion carried; Report approved.

A motion to approve NOPEC's \$500. Ms. Clapp said it has to be allocated prior to approving. The solicitor said that it can be used for an activity that benefits the Village, including mulching the playground. It was decided to go to the Village Club.

Motion to approve: Falkenberg

Seconded: Marra

All were in favor; motion carried

A resident asked why isn't money for the CCA being taken from the emergency fund? Another resident said what about the carryover from 2020? Ms. Clapp said she used that to create the budget in the beginning of the year. Initially, \$70000 goes out for the loan in the beginning of the year. The resident asked about 2019 income; the revenue in 2020 that was collected was \$457374.99. The projected expenditure was \$451370 before this incident. The budget dated 12/31/20 states \$641000. Ms. Clapp states she doesn't know what he is looking at; she can't answer the question without seeing the paperwork. He said that he will bring her copies; Ms. Clapp noted let's meet.

The Mayor asked to set up a special meeting for the CCA issue. He wants to appropriate the money not just from the police department, but the other departments, as well. Ms. Saba said she will not be available next week. Mrs. Marra asked if the solicitor can see how we can pay this back. Ms. Clapp said we have to pay this back. The Mayor said let me know when we can meet in regard to this. He will send an email about this.

Dr. Sharma said could they shed more light about the law in regard to zoom? Ms. Clapp said back in January it was noted that in person meetings are not required until at least July if not the rest of the year.

The Chief stated that Ms. Clapp had said she is a salaried employee and is not required to fill out timesheets; she, too, is salaried, so can she stop filling out timesheets, as well? The Solicitor said sure.

The Mayor asked for a motion to adjourn the meeting at 10:27 PM.

Motion to adjourn: Saba

Seconded: R. Sharma

All were in favor.

## **SPECIAL COUNCIL MEETING MINUTES VILLAGE OF TIMBERLAKE**

**Monday – May 10, 2021**

### **Special Session of Council 7:30 PM**

Pledge of Allegiance / Mayors Prayer

Meeting Called to Order at 7:35pm by the Mayor.

Roll Call: Sherri Falkenberg, Nancy Marra, Dr. Ritu Sharma, and Shannon Sharma  
All present

Motion made to accept Kimberly Saba's resignation effective May 2, 2021

A motion was made by Nancy Marra and seconded by Shannon Sharma  
All members of council voted yes

Dr. Ritu Sharma greeted the applicants and council and thanked them for their time, effort and expertise.

Six applicants were interviewed by council for the two vacant council seats.

Stanley Roediger  
Julie Gjinplaku  
Krista Kanuch  
Jody Marsh-Coleman  
Cindy Hardwick  
Ryan Konrad

### **Executive Session:**

Motion made to go into executive session by Sherri Falkenberg and seconded by Shannon Sharma to discuss Council vacancy  
All members of council voted yes

Motion made by Dr. Ritu Sharma and seconded by Shannon Sharma to come out of executive session and return to special council meeting  
All members of council voted yes

Legislation:

Resolution no. 2021-21

A resolution electing Stanley I. Roediger, Jr. to fill the vacancy in the Office of the Timberlake Village Council for the term expiring December 31, 2021 and declaring an emergency.

Motion made by Dr. Ritu Sharma and seconded by Shannon Sharma to suspend council rules  
All members of council voted yes

Motion made by Dr. Ritu Sharma and seconded by Shannon Sharma to approve resolution no. 2021-21  
All members of council voted yes

Resolution no. 2021-22

A resolution electing Krista Kanuch to fill the vacancy in the Office of the Timberlake Village Council for the term expiring December 31, 2021 and declaring an emergency.

Motion made by Shannon Sharma and seconded by Dr. Ritu Sharma to suspend council rules.  
All members of council voted yes

Motion made by Shannon Sharma and seconded by Dr. Ritu Sharma to approve resolution no. 2021-22  
All members of council voted yes

Newly appointed Council persons Stanley Roediger and Krista Kanuch were sworn in by the Mayor and took their respective chairs in attendance.

James R. O'Leary of Baker & Hackenberg was invited and interviewed by council through zoom. Letter of application and resume was submitted.

Daniel Richards of Wiles/Richards was invited and declined submitting a proposal.

Resolution no. 2021-23

A resolution confirming the appointment of James R. O'Leary, Esq. as legal counsel, affirming his agreement, determining compensation and declaring an emergency. (effective date May 20, 2021)

Motion made by Dr. Ritu Sharma and seconded by Sherri Falkenberg to suspend council rules  
All members of council voted yes

Motion made by Shannon Sharma and seconded by Dr. Ritu Sharma to approve resolution no. 2021-23  
All members of council voted yes

Councilwoman Sherri Falkenberg stated her resignation is forthcoming due to a change in her new work position. Council discussed proper protocols to fill the seat.

Motion made by Dr. Ritu Sharma and seconded by Shannon Sharma to adjourn the meeting at \_\_\_\_\_10:00pm.  
All members of council voted yes

**John Marra, Mayor**

**JoAnne Clapp, Fiscal**

**Officer**

**MEMBERS OF COUNCIL**

**Cindy Hardwick      Krista Kanuch      Nancy Marra**

**Ritu Sharma              Shannon Sharma**

**Stanley Roediger**

**TIMBERLAKE COUNCIL MEETING**

**May 18<sup>th</sup>, 2021**

The Mayor opened the meeting with the pledge of allegiance followed by the prayer at 7:30 PM. He asked for roll call of the officers. All council members were present along with the Fiscal Officer, JoAnne Clapp. The Solicitor was also present along with Sue Scofield.

The Mayor asked for a motion to approve the Minutes for the special meeting held on April 30<sup>th</sup>, 2021.

Motion to approve: R. Sharma

Seconded: Marra

Motion carried; Minutes approved.

The Mayor presented Resolution No. 2021-11: A resolution directing the Lake County Board of Elections to place a 1.4 mil, five years renewal tax levy for the police department, service department and general fund current expenditures within the village on the November 2, 2021 general election ballot.

Motion to approve: Marra

Seconded: R. Sharma

Motion carried; Resolution approved.

The Mayor presented Resolution No. 2021-12: Resolution directing the Lake County Board of Elections to place a 2.8 mil, five years renewal tax levy for the police department, service department and general fund current expenditures within the village on the November 2, 2021, general election ballot.

Motion to approve: Roediger

Seconded: R. Sharma

Motion carried; Resolution approved.

The Mayor presented Resolution No. 2021-13: A resolution declaring surplus personal property and directing the fiscal officer and authorizing all actions necessary to affect the sale and/or credit value of same and declaring an emergency.

Motion to approve: R. Sharma  
Seconded: Kanuch  
Motion carried; Resolution approved.

The Mayor presented Ordinance No. 2021-02: An ordinance amending section 1062.02, residency required; guests, of the Codified Ordinances of the Village of Timberlake and declaring an emergency. Per Mrs. Marra, this is in regard to protecting Parcel A. The past solicitor was renewing everything and updating it, including this ordinance. Work sessions will have to be greater than one due to the new council members. The village park and recreation lands are defined on this ordinance. Mr. Roediger moved to table this as the new council members are not aware about this.

Motion to table: Roediger  
Seconded: R. Sharma  
Motion carried; Ordinance tabled.

The Mayor presented Ordinance No. 2021-04: An ordinance repealing and replacing chapter 820 of the Codified Ordinances of the Village of Timberlake and declaring an emergency. This topic was tabled.

Motion to table: Marra  
Seconded: R. Sharma  
Motion carried; Ordinance tabled.

The Mayor presented Ordinance No. 2021-05: An ordinance repealing and replacing various sections of the Codified Ordinances of the Village of Timberlake and declaring an emergency. This topic was tabled. Jason is not available tonight as he received his second vaccine and is not feeling well.

Motion to table: Roediger  
Seconded: R. Sharma  
Motion carried; Ordinance tabled.

The Mayor presented Resolution No. 2021-14: A resolution expressing approval and support of ODOT bicycle route on Lake Shore Boulevard and declaring an emergency. There is already a bike route there; this doesn't make any changes or modifications to Lake Shore Blvd. It doesn't cost any money, either, per Mrs. Marra. This is critical, so it must be approved, per the Mayor.

Motion to approve: R. Sharma  
Seconded: Marra  
Motion carried; Resolution approved.

The Mayor presented Ordinance No. 2021-17 (2<sup>nd</sup> Reading): An ordinance repealing and replacing chapter 1466, flood damage reduction, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-18 (2<sup>nd</sup> Reading): An ordinance amending section 470.06, prohibition against parking on streets or highways, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-19 (2<sup>nd</sup> Reading): An ordinance amending sections 1062.01, park and recreations lands defined, and 1062.02, residency required; guests, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-20 (2<sup>nd</sup> reading): An ordinance repealing and replacing chapter 1486, swimming pools, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-21 (2<sup>nd</sup> reading): An ordinance repealing chapter 244, records clerk, of the codified ordinances of the Village of Timberlake and declaring an emergency. Is this considered the police department the Chief is asking? Jason noted this is different.

The Mayor presented Ordinance No. 2021-22 (2<sup>nd</sup> reading): An ordinance repealing section 240-19, cellular phone policy for police department, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Ordinance No. 2021-23 (2<sup>nd</sup> reading): An ordinance repealing section 260.14 sexual harassment policy of the codified ordinances of the Village of Timberlake, adopting a new sexual harassment policy, and declaring an emergency.

The Mayor presented Ordinance No. 2021-24 (2<sup>nd</sup> reading): An ordinance repealing section 1442.18, septic tank permit required, of the codified ordinances of the Village of Timberlake and declaring an emergency.

The Mayor presented Resolution No. 2021-18 (2<sup>nd</sup> reading): A resolution establishing the fee for a Timberlake beach access key and declaring an emergency.

The Mayor presented Resolution No. 2021-17 (2<sup>nd</sup> Reading): A resolution approving the proposed alternative tax budget in the form attached hereto for the Village of Timberlake, Ohio for fiscal year 2022, and declaring an emergency.

The Mayor presented Resolution No. 2021-19 (2<sup>nd</sup> Reading): A resolution authorizing the Fiscal Office to amend the certificate of estimated resources for the year 2021 and declaring an emergency. This will continue to be tabled until it can be discussed with the finance committee.

The Mayor presented Resolution No. 2021-20 (2<sup>nd</sup> Reading): A resolution amending the permanent appropriations funds for the Village of Timberlake, OH for the Year 2021 and declaring an emergency. This will continue to be tabled until it can be discussed with the finance committee.

The Mayor presented Resolution No. 2021-27 amending 2021-03: amending wages and salaries for the employees of Timberlake. This is for the police officer wages.

Motion to suspend the rules: Marra  
Seconded: Roediger  
Motion to amend: Marra  
Seconded: Roediger  
Motion carried; Resolution approved.

### **Mayor**

The Mayor stated the service department was able to install new mulch at the playground by Waban. They are diligently working to beautify the Village. He would like to plant some flowers; if anyone can donate some time and flowers, it will be much appreciated. If anyone would like to adopt an island, please contact the Mayor or council. He would like to welcome the new council members.

### **Solicitor**

There is nothing to report.

### **Fiscal Officer**

Ms. Clapp reached out to the auditors and is following their recommendations. She reached out to RITA for their projection on income tax for this year and next year. The preliminary numbers are around \$140,000 for 2021-2022. This year's budget was set at \$170,000. This is \$30,000 less than expected, so the budget has to be amended. The appropriations should be adjusted, as well. Ms. Clapp is working with the auditors. They suggested doing an extended budget projected out for the next 5 years with estimated tax levy money and income. If the levy passes, at the end of year 2024, the Village will be deficit spending. If the levies fail, there will be deficit spending in 2023 in the general fund. Mr. Roediger asked how much it was for 2020. At the 1%, it was about \$87,000. The fund summary balances for April was discussed. HERE??? The income tax bulk has been collected.

Ms. Clapp said she knows there are new members on council who are not aware of the state auditors' questions, but she is looking for some items. They are asking for an Amazon receipt from November 2020 for \$296. They are missing two public requests. They are also asking for brief description of how the Village spent the CARES Act money and how the decision was made. The minutes were sent over and this is what was returned. Mrs. Marra clarified this. The Mayor asked for what department the Amazon receipt was for; Ms. Joanne noted it was paid November 24<sup>th</sup>, 2020, but they emailed it, so she is unaware of the department. She believes it may have been associated with the CARES money. Mr. Roediger asked what are they asking for in regard to the CARES Act. They are asking for a brief description on how the money was spent and the decision process. This is a very common question per the solicitor; this is so that the information is supported. Ms. Clapp sent them the minutes, and this was the rebuttal. The Solicitor noted in North Perry, he had to do a Solicitor's memo; this may have to be done with the Village too. They are also looking for the beach key information and how the figure was created, including the charge/price and the legislation act that was taken for it. Mrs.

Marra said it was discussed with the Solicitor. The Mayor said it was a deposit of \$10 with a replacement costing \$100.

Ms. Clapp said from June 14<sup>th</sup> through 18<sup>th</sup>, she will be attending the Ohio Treasurer Association training in Sandusky. The RITA income tax offers what they call a nonfiling subpoena program. They take the information from the federal government and compare it to see if the RITA income tax was filed. If not, the resident is considered delinquent. They start by sending a letter, then an administrative subpoena that costs the Village \$1 per subpoena. Some residents will get a letter followed by the subpoena. For example, if Ms. Clapp did not file Village taxes, they will send a letter asking to provide information. If she still doesn't pay, then they will go to the subpoena program.

The auditor information has been sent out several times to different members of council and the Mayor.

### **Police Chief**

The Chief has nothing to report.

### **Zoning Property**

Mr. Gray is not here.

### **Sewers**

There was a walk through with Lake County and the Village passed.

### **Village Hall**

Ms. Kanuch has nothing to report.

### **Recreation/Trees/Environment**

Mrs. Marra said if anyone needs a beach key, please drop off forms in the black box by the Village Hall. The keys will be verified for only property/lot owners, and then they will be called to pick up the key. With the new finance committee, they will look into taking down dead trees.

### **Safety**

Mr. Roediger asked Ms. Clapp about the two ordinances that were tabled. He said that she needs to issue a refund for a bond. Can she still do that even though the ordinances were tabled? Ms. Clapp said she cannot; the money was not received until this year, and it has to go into a Fiduciary fund, and she cannot refund it back until council takes action. It has to be received as a revenue and sent out as an expenditure. It was slated for May 10<sup>th</sup> for \$13,000 approximately. The project has been completed and accepted per the email from Gary Gray. Mr. Roediger asked how did they do that in 2 weeks. Ms. Clapp said she doesn't know what the project was. The Mayor asked did we receive a check, we deposited it, and now we have to issue it to the resident? Ms. Clapp said yes. The check has to be approved, then deposited, then sent to the resident. She needs the Council to verify this before she can do this. It was sent out on the 10<sup>th</sup>; the Mayor asked why have

we not taken care of this? Ms. Clapp said she is following the Mayor's agenda. The new agenda was sent out this afternoon and she doesn't have access to it. She noted this was on the agenda she sent to the Mayor, but not on the agenda the Mayor sent. The council said that an ordinance needs to be submitted to amend the money and then approve it.

### **Grants**

Dr. Sharma said some residents sent in their kudos; she did not get any complaints.

### **Finance/Ordinances/Record Retention**

Mrs. Hardwick asked going back to the CARES Act money, when did the money come in and was it a lump sum? Ms. Clapp said the Village received some in end of June followed by another sum in October. Originally it was to be spent by November 2020, then was extended to December 31<sup>st</sup>, 2021

Ms. Clapp noted the special meeting minutes from 5/10/21 have yet to be completed.

The Mayor asked for a motion to approve the April 2021 Financial Reports.

Motion to approve: Roediger

Seconded: R. Sharma

All were in favor.

Motion carried; Report approved.

The Mayor asked for a motion to move Corporal George Daher up from the Corporal position to the Lieutenant position at the Lieutenant rate.

Motion to approve: Marra

Seconded: Roediger

All were in favor.

Motion carried

The Mayor asked for a motion to move Police Officer Matt Gorse up from special police officer to paid status at patrolman's rate.

Motion to approve: Kanuch

Seconded: Marra

All were in favor.

Motion carried

The Mayor asked for a motion to approve John Lundy for hire as a special police officer.

Motion to approve: Marra

Seconded: Roediger

All were in favor.

Motion carried

Mr. Roediger has a question for Ms. Clapp. He wanted to know if the everyday bills had been paid. Ms. Clapp said they are all paid updated until last week. He says he was told Spectrum and Verizon are outstanding. Ms. Clapp affirmed they have both been paid. Ms. Clapp said she emails out all of the bills via a detailed report.

The Mayor asked for a motion to approve Nicholas Santora for hire as a special police officer pending fingerprinting and drug test.

Motion to approve: R. Sharma

Seconded: Marra

All were in favor.

Motion carried

The fiscal officer asked about a motion to refund the bond. A motion to approve the Fiscal Officer to refund bond to resident at 48 Shawondassee Dr in the amount of \$13,503.17. The estimated resources and appropriations have to be amended prior to this. This has to go through the finance committee per Mrs. Marra. Ms. Clapp said it can be discussed during the committee, but not acted on. It also has to be advertised.

### **Public Portion**

Per the Mayor, as far as the agenda goes, somehow, it was deleted. It should not have been and the Mayor said it was his mistake. He will take care of the issue at the finance meeting. The bike trail is just basically about a bike trail going through Lakeshore Blvd. There is already a bike trail there with the lines painted; this is not for any improvements or widening the road. They are just utilizing the road they have now. It doesn't cost the Village any money.

The Solicitor was present at last month's special meet on May 10<sup>th</sup>. Mrs. Marra said they were here. Ms. Clapp noted she was not there as it was a special council meeting. No money was spent at that meeting.

A resident asked: "how can we justify giving a raise to Police Officers when we are in financial ruins?" Mr. O'Leary noted that most cities ask for a name and give their address.

A resident noted "My name is Clayton Roulhac-Carr and I am the resident at 83 east shore Blvd who was told I was too black to go to the beach. Then I was told I'm in trump town, look out, and the color of my skin don't help. I provided a audio recording of the ethnic intimidation and my home was vandalized by my security system camera and mention detection system was stolen. Why haven't justice been served and why am I as an African American am I being treated different in the justice procedures by Timberlake PD. If I stole or done anything to somebody home, I'll be in jail. Why is justice different?" Mr. O'Leary noted it would be inappropriate to discuss an active investigation at the council meeting.

A resident asked, "Council Woman Marra has already read anonymous emails in the past, so please answer the anonymous question about Police pay before you change guidelines." Mrs. Marra said she will not do that in the future.

Mr. Roediger asked weren't the rates determined in April? Mrs. Marra agreed. This just put a name, identification, and title behind it. Ms. Clapp said that in April, they moved the part timers up to \$9.5/hr and approved the corporal and lieutenant's pay. Today, raises were given; part timers were raised to \$12/hr. The big raise was given today.

Mr. O'Leary noted that he cleared the individuals at the public part of the meeting before the executive session; when the session ended, those that were on were kicked off. He tried to send Mr. Cronin another link, but he was not able to get in. The issue is his.

Ms. Laub asked if she can expect everyone to be here in the subsequent meeting as CDC guidelines have changed. Mr. O'Leary said that as it is helpful for residents, zoom will likely continue. The mandate for the masks is done on June 2<sup>nd</sup>.

Ms. Sharma was under the impression that all council members and residents can zoom in. She doesn't believe it is a requirement to be here. Ms. Laub said that changes were made to the itinerary and agenda were changed right up to the meeting. It would be great for Timberlake for everyone to be here if they are capable of being there.

Dr. A. Sharma noted the following: "I would like to thank everyone on council, the Mayor, and the residents for their diligence this past year. I have volunteered in the Village in some capacity, whether as Editor of the Timberlake Times or Council Secretary, since I was 16 years old. It has been a pleasure to work with all of the administrations and learn from these roles. However, with my schedule as a physician becoming more demanding along with the birth of my son in July, I will need to step down from my role as Council Secretary. I will be happy to write the minutes in June if necessary and would like to thank everyone for all of their support this past decade. I hope to continue to participate in the Village as a resident. It has truly been an honor and a privilege to work alongside you all. Thank you so much for your time!"

Mr. Roediger will call a meeting with the finance meeting. He would like some dates with when Ms. Clapp is available. She noted that Tuesdays at 6 PM would work for her. She will advertise the meeting.

The Mayor asked for a motion to adjourn the meeting.

Motion to adjourn: S. Sharma

Seconded: R. Sharma

All were in favor.