



TIMBERLAKE TIMES

73rd Year || 313th Issue || December 2020

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****The Timberlake Times will not be published in January, publication will resume February 2020. Have a great holiday season!****

The *Timberlake Times* is a monthly publication staffed by volunteer villagers and sponsored by the Village of Timberlake. Please contact the editor with article submissions (*electronic submissions are preferable*).

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Follow the Village Club on Facebook to stay informed of current Village Club events, photos, and videos! We actively update it with announcements and reminders!

Announcements

Holiday Luminaries

This time honored tradition begins with your help as Timberlake lights up the Village on Christmas Eve. Over one thousand milk jugs filled with sand and a votive candle are displayed on the median of East Shore Blvd and on the public islands of the Village. When you place your own luminaries along your driveway and the edge of your lawn, you can help keep this holiday spirit alive! Do you have extra milk jugs? Drop them at the service garage for us!

We will be filling jugs in shifts (according to COVID protocols) Dec 19 & 20. If you can volunteer to fill jugs, call Krista Kanuch at (440) 567-4853.

The luminaires will be placed on the E Shore median and the public islands of the Village on Dec. 24 at 10am by Village Club volunteers.

Instructions for making luminaries are as follows:

- Using a clear milk jug, cut a "U" shaped flap in one side of the container; discard cap.
- Put about 2" of sand in the bottom of the jug for weight.
- Place a candle in the sand. A 10 hour votive candles work best.
- Light with a small butane lighter.

Huge thank you to Cindy Hardwick who again has donated all the luminary candles in memory of her husband, Scott. We will light up the night in his memory.

Recycling Dates 2020

December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Yard Waste Reminder

Republic Services yard waste season for 2020 will end on December 18, 2020. It will reopen for two weeks (Jan 4-15) for Christmas trees only.

Santa Visits

Due to COVID, our annual Santa visits (sponsored by the Village Club) will not take place on Christmas Eve. We hope they can return in 2021!

THE VILLAGE OF TIMBERLAKE: NOVEMBER 2020 MINUTES

John Marra, Mayor

JoAnne Clapp, Fiscal Officer

MEMBERS OF COUNCIL

Sherri Falkenberg Vince Cronin Nancy Marra
Ritu Sharma Shannon Sharma Kimberly Saba

**TIMBERLAKE COUNCIL MEETING
November 17th, 2020**

The Mayor opened the meeting with the pledge of allegiance followed by the prayer at 7:30 PM. He asked for roll call of the officers. All council members were present along with the Fiscal Officer, JoAnne Clapp. The Solicitor, Jeremy Iosue, was also present.

The Council had a special meeting at 6:45 PM to discuss the income tax levy, 2021 budget, and executive session to discuss employee positions and employees' compensations. There was a motion to adjourn the meeting at 7:31 PM made by Ms. Falkenberg and seconded by Mrs. Marra.

The Mayor thanked all the Village residents for passing the levy. This will be prudent for the Village. He also thanked council for their time and talents, including for creating the flyers by Mrs. Saba and the Fiscal Officer for all of her guidance. He also thanked our attorney for his hard work and congratulated him on his new baby. The Mayor thanked each village council member and service department for their dedication.

The Mayor asked for a motion to approve the Minutes for October 20th, 2020. Mr. Cronin changed Ordinance 2020-08; it noted that the service director was the street commissioner for 2020; it was actually Mr. Cronin.

Motion to approve as amended: S. Sharma

Seconded: R. Sharma

Motion carried; Minutes approved.

PUBLIC PORTION

Please refer to the comments below:

The Mayor presented Resolution No. 2020-20 and placed on second reading: A resolution authorizing

the fiscal officer to transfer seventy thousand dollars and ninety-five cents (\$70,000.95) from the general fund (1000) to the sanitary sewer debt service fund (3101) fourteen thousand one hundred seventy three and ninety cents (\$14,173.90); paving improvement debt fund (3902) forty-eight thousand; police cruiser debt fund (3903) six thousand eight hundred forty-nine and seventy six cents (\$6,849.76) for year 2021, and declaring an emergency.

The Mayor presented Resolution No. 2020-21 and placed on second reading: A resolution approving the permanent appropriations funds for the Village of Timberlake, Ohio for the year 2021 and declaring an emergency. Ms. Clapp emailed out the revised budget to all of council in regard to this including a list of what needs to be approved for each department's funds. The Mayor would like to see some extra money in the trees for the budget.

The Mayor presented Resolution No. 2020-22 and placed on second reading: A resolution authorizing the Mayor to enter into an agreement with the Love Insurance Agency to provide for the continuation of property and casualty insurance coverage for Village property and declaring an emergency. Mr. Cronin has a public record's request that requires Love Insurance's assistance, but they have not contacted Mr. Cronin back. He will reach out to the contact again. There were two rider lawn mowers on there, but it was corrected to one.

The Mayor presented Resolution No. 2020-23 and placed on second reading: A resolution requesting the County Auditor to make advance payments of taxes for the year 2021. This is for an advanced payment in February and August instead of March and September per Ms. Clapp.

The Mayor presented Resolution No. 2020-24 and placed on second reading: A resolution authorizing the Mayor of the Village of Timberlake, Ohio, to hire Stefanik, Iosue, and Associates as Village Solicitor and setting the duties and salary and declaring an emergency.

The Mayor presented Ordinance No. 2020-08 and placed on second reading: An ordinance authorizing and approving the appointment of Vince Cronin as Street Commissioner of the Village of Timberlake, Ohio, pursuant to the provisions of section 735.31 of the Ohio Revised Code and declaring an emergency. (For 2020 it was Service Council Chairperson). There was a motion to table this topic by Mrs. Saba and seconded by Mrs. Falkenberg.

The Mayor presented Resolution No. 2020-25 and placed on first reading: A resolution authorizing the Mayor of the Village of Timberlake, Ohio to submit an application to the district seven public works committee and the Ohio Public Works Commission for funding for the 2021 storms basin repairs project; and declaring an emergency. This is a matching grant; we will get \$9200 and the Village will need to match the \$9200. It will allow the village to upgrade the basins in the Village. Per the Mayor, we were lucky to get by this year. This is the only grant we can get at this time, per the Mayor, and he did work with engineers to secure this. Mr. Cronin asked how much money was left over from this year; Ms. Clapp noted we have only spent \$2000 of the \$10000. She also has \$12000 in the sanitary sewer fund. It is appropriated as it was in this year's budget. Ms. Saba asked how far will this money go; how many basins need repair? The Mayor noted each catch basin is about \$1500-2000 to repair; the repairs depend on the connecting pipes. There is no specific number, but in general several broken grates were replaced, but there are more than need to be repaired. Mrs. Saba asked if we have a plan on how many need to be fixed and prioritized. The Mayor noted that right now it is being band aided together, but the plan will be forthcoming. The Mayor said we have to get the application in this year, but he is unsure about the

timeframe; he believes it is in the middle of December.

The Mayor presented Resolution No. 2020-26: A resolution declaring surplus personal property and directing the Fiscal Officer and authorizing all actions necessary to affect the sale and/or credit value of same and declaring an emergency. This is to dispose of Village property. If it has value, it should be auctioned, otherwise disposed, per Ms. Clapp.

Motion to suspend the rules: Saba

Seconded: R. Sharma

Motion to approve: Saba

Seconded: R. Sharma

All were in favor of the Resolution; Motion approved.

Mayor

The Mayor noted that bikers and walkers were highlighted in a prior meeting. He wanted to remind walkers to walk against the traffic so they can see the cars coming. There should be more reflective gear and possibly carry a flashlight in the evening. This is a safety issue. The bikers should ride with the traffic and have reflective gear on. They should have a light, as well. He received some complaints about catch basins being blocked; if resident has a catch basin in front of their property, please keep them clean as it helps the Village. A tree was taken down by Village Hall on the island. He wanted to discuss creating a parking spot out of that island area. He would like to discuss that later. There have also been high winds with a lot of branches coming down. He wants to make sure walkers are being safe as there are hanging branches. The debris is being picked up around the Village. It's a lot there. There is a dumping fee; but we are getting free disposal from the company as of right now. The mower's starter went out this week but will be fixed. The Service Department is doing a great job in cleaning up the Village between the storms and the rains. He also wanted to mention that Mrs. Marra and he will be attending an ethics training on 11/19. He invited other council members to join him on that day.

Solicitor

There is nothing to report.

Fiscal Officer

She would like to request that the last date to make purchases in Yr. 2020 is Nov. 30th - all invoices must be in by Dec. 20th. The Village works on a cash basin; she explained that so residents and council can understand how the Village functions. She thanked the residents for passing the income tax levy. The council will be deciding on how to spend this money, including beach stairs, village hall, the police departments, and the trees. Furthermore, she needs some assistance on finding the signed minutes and resolution from June 2018-2019. Things should not be removed from the office without letting Ms. Clapp know. There are documents that are missing that Ms. Clapp is legally responsible for. Ron Mona donated the office Timberlake Times to the Eastlake Library, but he will be asked to bring them back. Mr. Cronin said that Ron Mona contacted him, and he takes responsibility for that. He let him into the office to donate the items. Mr. Cronin said he will take care of that. Ms. Clapp said that the Mayor will need to go to Brooklyn Heights to pick up 360 PPE kits for residents. It is in Granger; it will have PPE equipment for village members. The electrostatic sprayers are coming from Florida; she has gotten the floors cleaned, the hand sanitizer stations, and soap dispensers are in, the meeting room recording system is on order. The Mayor is working on the touchless electric outlets. The Police Department got their MDTs. The doors were done. SurfPro is complete per Ms. Falkenberg; she called them back to reclean the carpeting. They used the same carpet cleaner that is in the storage closet. The remaining money will be applied to EMS contract. Ms. Clapp asked council about any remaining items. Mrs. Saba asked about an air purifier. Per Ms. Falkenberg, there is an in-line one that goes by the furnace. Dr. Sharma asked about self-cleaning door handles, but it was clarified that the doors are now touchless. On 12/1, Ms. Clapp will be in an all-day UAN webinar till 430 PM.

Finance/Ordinances/Record Retention Ms. Saba says she has nothing to report.

Safety

Mr. Cronin has no updates with safety.

The Chief was not present.

Village Hall

Ms. Falkenberg has nothing to report.

Recreation/Trees/Environment

Mrs. Marra hoped everyone received the Eagle Scout Project map. On 10/12, Mrs. Marra signed off on the fundraising efforts for the trees. He got a line of trees donated for the project. Mr. Cronin cautiously said that the larger trees should not be near the sewer system. Mrs. Marra said she spoke to council about this as there was an influx of people asking for the trees to be planted. However, the Eagle Scout has graciously used his resources to have trees donated that won't grow so large, as to avoid trees coming down in thunderstorms as occurred this past week. There will be shorter trees; there will be a total of 15 trees. He rose to the occasion and will still thrive. These trees are safer and indigenous to the area. The planting should be done right away. The nursery said the trees will still take at this time. They would like to start planting this week with the map provided this weekend. They are anxious as they stepped up to the plate and changed the time of trees. He would like to start this Saturday. Maple Ridge Nursery donated the trees to him. There is not 100% guarantee, but it is what was recommended. Mrs. Marra would like to move forward with this. There were no questions or concerns. In regard to the banners, they still want to hang a hometown hero flag and Mrs. Marra is in discussion with the family. One of the council members had a complaint; on the website for a Four Points hotel, they have the Timberlake beach as one of the attractions to visit. Mrs. Marra contacted them to get this taken down. The Mayor said that a big branch, from the last storm, took out part of the fence the other day. The Mayor cut it off the fence, but that tree is rotting dead and needs to be removed. He hopes to get 4-5 estimates in regard to

this. One quote was for \$2800 to remove the tree. It is a large tree; another company wanted over \$3000. But something needs to be done as that tree is a safety issue with large pieces coming down in every storm. There was another complaint on 40 Eastshore about a hollowed-out tree; the tree is making a lot of noises and they are worried it will fall down. Some tree companies said to take it down, but others said to leave it up. Mrs. Marra noted there are concerns and they need to be looked at for January. Ms. Clapp said are the trees on the public or private property? The Mayor clarified that it's public property.

Grants

Dr. Sharma has nothing to report.

Sewers

Ms. Sharma noted there is nothing to report. She did drive by the Village and did not see any concerns.

The Mayor asked for a motion to approve the October 2020 Financial Report.

Motion to approve: Falkenberg

Seconded: Marra

All were in favor.

Motion carried; Report approved.

The Mayor asked for a motion to accept the donation of trees from John K. for Fall planting

Motion to approve: S. Sharma

Seconded: Falkenberg

All were in favor; Mr. Cronin abstained.

Motion carried; Report approved.

The Mayor asked for a motion to accept Vince Cronin's resignation from Street Commissioner.

Motion to approve: Saba

Seconded: Cronin

All were in favor.

Motion carried; Report approved.

The Mayor asked for a motion on advertising for the service department to add a new person. He would like to get some applications and advertise for the role for next year. Mrs. Saba said we needed to come up with a job description then post the advertisement in the paper.

Motion to approve: Saba

Seconded: R. Sharma

All were in favor.

Mr. Cronin said he wanted to ask about the NOPEC grant from 2018. It was to be for \$2500 a year for LED lighting. He did not find what it was used for in 2020. Ms. Clapp clarified this is a reimbursing grant that hasn't been used this year. Originally, the Village was to have LED lights on the streets per Mr. Cronin as it is an energy saving grant. Ms. Clapp said that there is a program out there for streetlights for LED lights. It needs to be in by November 30th. The Mayor will look into this tomorrow to get a work order in; we won't need bids for the streetlights as it is through First Energy. The Mayor will reach out to Wendy.

The Mayor asked for a motion to adjourn the meeting at 8:25 PM.

Motion to adjourn: Saba

Seconded: S. Sharma

All were in favor.

Next Council Meeting 12/15/20 @ 7:30 PM

The complete text of each ordinance or resolution can be obtained from the Fiscal Officer or viewed at the Village Hall.