



Timberlake Times

70th Year || 285th Issue

December 2017

IMPORTANT DATES

DATE	EVENT	TIME (LOCATION)
SAT, DEC 2	Decorating the Village	10:00am (Village Hall)
FRI, DEC 8	Village Club Christmas Dinner	6:30pm (Village Hall)
TUES, DEC 19	Timberlake Council Meeting	7:30pm (Village Hall)
WEDS, JAN 1	Happy New Year!	
MON, JAN 22	Deadline for <i>Times</i> submissions	5pm



Do you keep up with us on social media?

Find us here: <https://www.facebook.com/TimberlakeVillageClub>

Follow the Village Club on Facebook to stay informed of current Village Club events, photos, and videos! We actively update it with announcements and reminders!

The *Timberlake Times* is a monthly publication sponsored by the Village of Timberlake. Please contact the editor with article submissions (***electronic submissions are preferable***).

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Printer – Gary Warner

Distribution – Debbie King and Allen Peterson

www.villageoftimberlake.com

ANNOUNCEMENTS

VILLAGE CLUB EVENTS

- **Village Hall & Street Sign Decorating** – Sat, Dec. 2 @ 10am
- **Christmas Dinner (Adults only)** – Friday, Dec. 8 @ 6:00pm
 - Deadline to buy tickets is Monday, Dec 4! (call Jackie: 440-815-1951)
 - Please see the flier on the last page of this issue for additional details

TIMBERLAKE TIMES WILL RETURN IN FEBRUARY

The Editor, printer, and deliverers will be taking a much needed break after the holidays – we will return in February, 2018. The minutes from both the December and January meetings will be published in that issue. Happy Holidays!!

BABYSITTER NEEDED

Looking for a babysitter Friday or Saturday nights to sit for two boys 9 and 11.

Please call Julie Gjinplaku for more information at 216-235-6101.

RECYCLING DATES

2017 recycling dates: 12/8, and 12/22.

2018 recycling dates: **1/6 (SAT)**, 1/19, 2/2, 2/16, 3/2, 3/16, 3/30, 4/13, 4/27, 5/4, 5/18, 6/1, 6/15, 6/29, 7/13, 7/27, 8/3, 8/17, 8/31, 9/14, 9/28, 10/12, 10/26, 11/9, **11/24 (SAT)**, 12/7, 12/21

HOLIDAY LUMINARIES

This time honored tradition begins with your help as Timberlake lights up the Village on Christmas Eve. Over one thousand (1,000!) milk jugs filled with sand and a votive candle are displayed on the median of East Shore Blvd and on the public islands of the Village. When you place your own luminaries along your driveway and the edge of your lawn, you can help keep this holiday spirit alive! If you can volunteer to fill jugs, call Ron at (440) 942-2887.

Instructions for making luminaries are as follows:

- Using a clear milk jug, cut a “U” shaped flap in one side of the container; discard cap.
- Put about 2” of sand in the bottom of the jug for weight.
- Place a candle in the sand. A 10 hour votive candles work best (MOSACKS is a good source).
- Light with a small butane lighter.

There is a limited supply of sand available at the Service garage. Bring your own container and help yourself.

- Ron Mona



ANNOUNCEMENTS

OPEN POSITION

The Timberlake Police Department is actively seeking qualified candidates for the position of Special Police Officer. This is a commissioned peace officer position under Ohio Revised Code 737.16. The Timberlake Police Department is an Equal Employment Opportunity Employer.

Applications are available 24/7, in person, at 11 East Shore Boulevard, Timberlake, Ohio 44095. Call dispatch at **440-350-2794** and request an officer respond to Village Hall upon your arrival.

All questions regarding the position may be addressed to the Chief of Police at cheifesser@villageoftimberlake.com.

Qualified candidates must meet the following requirements:

- Submit a comprehensive application for employment.
- Possess a valid Ohio Driver's License.
- Have a high school diploma or equivalent.
- Be at least 21 years old at the time of appointment.
- Possess a valid OPOTA peace officer certification or be eligible for an OPOTA approved "refresher" training course.
- Never have been convicted of a felony or family violence offense, and is not currently under indictment for any criminal offense.
- Not be prohibited by state or federal law from operating a motor vehicle.
- Not be prohibited by state or federal law from possessing firearms or ammunition.
- Have never had a commission or peace officer license denied and/or revoked.

CAN COOZIES!

Keep your beer, pop, or water bottle cold (or protect your hand from getting cold!)

\$5 each or 5/\$20 – available at all upcoming Village Club events or call

These make perfect stocking stuffers!!!

Colors available:

- "Timberlake Green"
 - Bright Red
 - Royal Blue
 - Orange
 - Neon Green



Weed it Cut it Toss it Hide it
Bin it Trim it Paint it Store it Bundle it
Bag it Fix it Rake it

Property Maintenance

VILLAGE OF TIMBERLAKE

The Village of Timberlake addresses minimum Property Maintenance Standards for the exterior of residential dwelling units, grounds, and/or structures, with the goal of enforcing proper upkeep of residential properties.

Property FAQ

Q) Who is responsible for property maintenance?

A) Property owners are required to maintain all buildings, structures and property in compliance with the villages codes and ordinances.

Q) What about the buildup of rubbish garbage, yard waste? **A)** Properties need to be completely FREE from the

accumulation of garbage, rubbish, and yard waste. All containers need to be of of sight.

Q) What do I do if I need more time to correct violations on my property? **A)** Simply call The Property Maintenance Department to discuss your issue.

Q) I want to report a property maintenance problem on my street but I don't want anyone to know I called. Do I have to give my name? **A)** Absolutely not...you will remain anonymous.

Q) Can I cut the branches of my neighbor's trees or bushes? **A)** It is always BEST to speak directly with your neighbor before doing anything! You are entitled to trim only the growth that encroaches onto your property. However, unless the neighbor agrees to pay for this work, he or she is not obligated to pay for your labor costs. Also, you are not permitted to throw the clippings over onto your neighbor's property. Who knows, maybe they too have been meaning to get to this task. You can do it together and make the job easier.



All Village of Timberlake Driveways are required to be in Good Repair: Look to next months TT issue for more information!

Q) Why are there property maintenance codes and requirements?

A) Setting boundaries is often thought of as punishment, but in actuality, letting residents know what is acceptable is a courtesy. The purpose of property maintenance codes and requirements are to sustain the community where all residential properties are maintained in a manner that protects the public health and well being, emphasizes an aesthetically pleasing atmosphere, encourages community pride, preserves neighborhood integrity, and maintains property values.

* These and all pictures represented on Property Maintenance Information are some, but not all, examples for illustrative reference to the contents of this

The village understands that every one has busy lives, personal challenges, and is at different stages in their lives.

If you receive a Courtesy Notice, please understand they are not meant to single anyone out. Courtesy Notices are either complaint driven or are based on street inspections. Please let it serve to you as a REMINDER of things around your property that may have been on your "to do list", but have been put off simply because of everyday life.

Timberlake Times • December 2017 Issue • Property Maintenance Column

Look to your **Timberlake Times** for constant updates. Do not hesitate to call the **Property Maintenance Department** at 440-364-3296

Please leave a detailed message along with your contact information and someone will get back to you as soon as possible.

Christine Janz | Property Maintenance Inspector

John P. Roskos | Mayor



Very neighborly thing to do!



Practice Good Neighbor Etiquette: Avoid Neighbor Disputes

Conflicts with neighbors are challenging, but can also present an opportunity to deepen relationships. When conflict strikes, holding a position of optimism can transform a challenge into an opportunity and turn a neighbor into a friend.

Remember the Golden Rule

Residents may not pick and choose which ordinances and codes to follow. Take responsibility for knowing village dos and don'ts; that's your job. It is unacceptable to not do something until your neighbor does something that is bothering you. This can backfire on you in any unforeseen ways.

No One Likes Surprises

Stay on good terms with the folks next door. If anything you are planning to do may affect them, minimize it and let them know in advance. Share your basic plans, timeline, and progress with neighbors before and during a construction project, make sure you get the required permits, and if property line issues exist, resolve them before work begins.

Maintain and Improve-to-Do's

It's your responsibility to maintain your property. If an aging section of a fence starts to lean, shore it up or replace it. If your house has peeling paint, scrape and repaint. Weed your garden regularly, because the presence of weeds in your yard is not only unsightly but can also spread to your neighbor's yard. Put away equipment and kids toys after use. No one wants to see your trash, debris, yard waste, etc. Pick up after your dog during walks. Be aware of how your work style affects your neighbor. Because houses are close together, be careful when getting close to their house or cars with equipment, or sprays, or chemicals, or even when blowing your leaves, etc...You get the picture. And a picture paints a thousand words.

Remember the Golden Rule

If you follow village codes and regulations, observe boundaries, offer to lend a helping hand when you see it is needed. If you have a snow blower and they don't, spend that extra 60 seconds to clear their walkway. It will save them 60 minutes of hard work and they'll be grateful! Submit your ideas on what it means to be a good neighbor!



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Christine Janz | Property Maintenance Inspector

John P. Roskos | Mayor

THE VILLAGE OF TIMBERLAKE: NOVEMBER MINUTES

John P. Roskos, Mayor

John H. Roskos, Fiscal Officer

MEMBERS OF COUNCIL

Linda Murphy

Anthony Swartz

Mike Stanton

Dennis Dicki

Ritu Sharma

Shannon Sharma

TIMBERLAKE COUNCIL MEETING

November 21st, 2017

The Mayor opened the meeting with the pledge of allegiance followed by the public portion at 7:30 PM. He asked for roll call of the officers. All council members were present along with our Solicitor and the Fiscal Officer.

Mr. Dicki wanted to let council know that CCA retracted the additional \$20,000 in income tax returns for the Village. That amount was given in error by the CCA. The Mayor informed villagers of Project HOPE, which has set up a program for individuals in need of housing in Lake County. There are certain guidelines to follow in order to utilize Project HOPE's services. Furthermore, the vehicles of the Village have to have an e-check conducted every other year. The Mayor also let council know he sent an email detailing a document that he would like everyone to review in regard to equal employment, ADA, workplace harassment, pay schedules, insurance, pension, work tools and property, drug-free workplace, safe workplace, electronic communications, etc.

The Mayor asked for a motion to approve October 17th, 2017 Council Minutes.

Motion to approve: R. Sharma

Seconded: Murphy Ayes: Dicki, Murphy, R. Sharma, S. Sharma.

Nays: None

Abstain: Stanton, Swartz

Motion carried; Minutes approved.

VILLAGE HALL

Ms. Murphy received a quote for \$3668 for new ceiling lights, which does not include the panels or an electrician installing the lights. Over the next 10-year period, the Village will save \$18,032 by using the LED lighting. Ms. Murphy reiterated that Leffelectric Energy Solutions will give the fixtures and bulbs, but an electrician will need to do the

installation. She also suggested that in next year's budget, there should be a greater amount appropriated for repairs. The Mayor recommended having a committee meeting in regard to this. Ms. Murphy also noticed an issue with utilizing her credit card at Lowe's; the fiscal officer will provide her with the documentation needed for this. Dr. Sharma offered Ms. Murphy a microwave as a donation for the Village Hall as the current microwave is damaged. Mr. Stanton recommended Ms. Murphy to look at other vendors, as well, for LED lighting.

SAFETY

Mr. Stanton noted the cruiser had a throttle switch repair for \$383. There was an interview for a new patrol officer last week, who will be confirmed tonight.

Mr. Stanton presented resolution 2017-37, confirming the appointment on a probationary basis of Chad Balauskys to the position of Special Patrolman in the Village.

Motion to approve Resolution 2017-37: Stanton

Seconded: S. Sharma

All were in favor of the Resolution; Motion approved.

Chad Balauskys was sworn in and congratulated on his new role. Mr. Stanton informed the Village that the safety department is getting ready for the change in the season. He anticipates traffic will be more hazardous due to the weather. The department is working out conflicts with scheduling to be sure there is enough coverage.

Chief Esser provided the monthly report for October. There were 18 reports, 38 traffic details, 44 house checks, and 47 community policing checks. The total activities logged were 302. Mr. Stanton stated that he reviewed the document the Mayor emailed and wants to ensure it doesn't contradict any existing ordinances. He put

Ordinance 2017-13, based on policies and procedures of the Village, on first reading. Mr. Dicki said it wasn't noted who is covered under the ordinance. He wanted to see if council falls under that jurisdiction. The Mayor noted only employees are covered under the ordinance as the council is covered under the Ohio Revised Code.

SEWERS

Ms. Sharma stated that Ciro's provided a quote for jetting and cleaning out the sewers for the Village. There were some calls about blockages after the rain this past weekend, but after the catch basins are cleaned, that should be reduced. The barricades have been put up, as well.

Ms. Sharma presented Resolution 2017-38, authorizing the authorizing the Mayor to get into a contract with Ciro's for a total cost of \$9940 for cleaning and vacuuming the catch basins, along with cleaning the waste.

Motion to approve Resolution 2017-38: S. Sharma
Seconded: Murphy

All were in favor of the Resolution; Motion approved.

FINANCE

Mr. Dicki presented Resolution 2017-39, approving and directing payment of certain bills by the Village of Timberlake.

Motion to approve Resolution 2017-39: Dicki
Seconded: R. Sharma

All were in favor of the Resolution; Motion approved.

Mr. Dicki presented Ordinance 2017-14, an ordinance to make a supplemental appropriation for the current expenses and other expenditures of the Village during the fiscal year ending December 31st, 2017. This is in regard to A01-7X-241.

Motion to suspend third reading rule: Dicki
Seconded: Stanton

All were in favor of suspending third reading rule.

Motion to approve Ordinance 2017-14: Dicki

Seconded: S. Sharma All were in favor of the Ordinance; Motion approved.

Mr. Dicki presented Ordinance 2017-15, an ordinance to make a supplemental appropriation for the current expenses and other expenditures of the

Village during the fiscal year ending December 31st, 2017. This is in regard to CCA expense for an additional \$2000.

Motion to suspend third reading rule: Dicki

Seconded: R. Sharma

All were in favor of suspending third reading rule.

Motion to approve Ordinance 2017-15: Dicki

Seconded: S. Sharma

All were in favor of the Ordinance; Motion approved.

Mr. Dicki presented Ordinance 2017-16, an ordinance to make a supplemental appropriation for the current expenses and other expenditures of the Village during the fiscal year ending December 31st, 2017. This is in regard to the building inspector wages for \$1500. The Mayor noted that the building inspector's rate is based on a portion of the permits. As there were more permits this year than anticipated, there needs to be an ordinance passed.

Motion to suspend third reading rule: Dicki

Seconded: Swartz

All were in favor of suspending third reading rule.

Motion to approve Ordinance 2017-16: Dicki

Seconded: Stanton

All were in favor of the Ordinance; Motion approved.

Mr. Dicki presented Ordinance 2017-17, an ordinance to make a supplemental appropriation for the current expenses and other expenditures of the Village during the fiscal year ending December 31st, 2017. This is in regard to the rubbish contract for an additional \$2000.

Motion to suspend third reading rule: Dicki

Seconded: S. Sharma

All were in favor of suspending third reading rule.

Motion to approve Ordinance 2017-17: Dicki

Seconded: Stanton

All were in favor of the Ordinance; Motion approved.

Mr. Dicki presented Ordinance 2017-18, an ordinance authorizing the transfer of funds from the B01-6-B-235 maintenance equipment repairs fund appropriation to the B01-6-B-240 supplies and materials appropriation. This is for transferring

\$2000 from maintenance repair to supplies and materials.

Motion to suspend third reading rule: Dicki

Seconded: Swartz

All were in favor of suspending third reading rule.

Motion to approve Ordinance 2017-18: Dicki

Seconded: Swartz

All were in favor of the Ordinance; Motion approved.

Ms. Murphy asked if there is someone that is collecting the fees for past due trash. The Mayor stated that residents get the bill every three months. Those that do not pay the bill, will be billed separately by The Republic, but the Village must pay the difference if the residents do not pay. He stated it is difficult to keep track of those that haven't paid as the names change per cycle. Ms. Murphy asked how the situation varies for vacant houses. The Mayor noted that the village still has to pay for those homes. He will look further into this.

TREES AND RECREATION

Dr. Sharma stated that a tree on Nepahwin was dangerously damaged and removed. A support structure has been put around another tree on Eastshore that was damaged by a deer; this tree will be monitored. She reminded residents to contact her with any questions or issues that may arise with the trees in the upcoming cold months.

Dr. Sharma presented Resolution 2017-40, a resolution authorizing the Mayor to donate \$205 for the Christmas candles to the Village Club.

Motion to approve Resolution 2017-40: R. Sharma

Seconded: Dicki

All were in favor of the Resolution; Motion approved.

SERVICE

Mr. Swartz noted the department is getting ready for winter months. He will put in an order to ODOT for the salt. The truck will be winterized, as well. Ms. Murphy asked if the shed was repaired; it will be fixed tomorrow for \$485.

Mr. Swartz presented Resolution 2017-41, a resolution declaring personal property of the Village as surplus. This is for Appendix A. The Mayor noted these will be advertised on the News Herald.

Motion to approve Resolution 2017-41: Swartz

Seconded: R. Sharma

All were in favor of the Resolution; Motion approved.

Ms. Sharma presented Resolution 2017-42, confirming the appointment of Mike Dragas to the Board of Public Affairs in the Village. The Board of Public Affairs maintains our sanitary sewers.

Motion to approve Resolution 2017-42: S. Sharma
Seconded: R. Sharma
All were in favor of the Resolution; Motion approved.

The Mayor stated council should plan on having an organizational meeting on January 1st, 2018 to introduce the new council members and plan for the upcoming year.

The Mayor asked for a motion to adjourn the meeting at 8:20 PM.

Motion to adjourn: Dicki

Seconded: Swartz

All were in favor.

John H. Roskos, Fiscal Officer

John P. Roskos, Mayor

The complete text of each ordinance or resolution can be obtained from the Fiscal Officer or viewed at the Village Hall.



He's Making a List....

Santa is getting an early start this year in his preparation to visit Timberlake families on Christmas Eve! If you want to be on his “nice” list and have him visit between **6:30-8:30p.m. on Christmas Eve** please be sure to complete your request and return it to the **Timberlake Times box** at **97 East Shore Blvd.** Contact **Roz Frabotta (440.527.8227)** with any questions.

Stay off the “naughty” list and return forms for Santa visits **no later than Sunday, December 10th.**

Family Name: _____

Address: _____

Children's Names & Ages

Phone _____

Total number of children: _____



Timberlake Village Club Christmas Dinner 2017

When: Friday, December 8, 2017 at 6:30pm

What: Dinner, games, a raffle, a White Elephant gift exchange, and a chance to relax with your neighbors before the busy holiday season

Who: Any and all villagers and family members! *(This is an adult night out so we ask that kids please stay at home for this event)*

Ticket price: \$25 per person – *call Jackie Orabone at 440-815-1951. Ticket deadline is Monday, Dec 4!!!*

What do tickets include?

Appetizers, a catered dinner, desserts, and (**NEW this year**) a raffle ticket for a chance to win either a wine-themed gift basket or a chocolate-themed gift basket! Additional tickets will be available for purchase so bring some cash if you'd like to increase your chances!

To ease the stress of the holiday season, we will take care of everything - there is no need to bring a side dish – just come and relax! If you'd like to bring adult beverages, please BYOB.

**** Please bring one wrapped gift per person if you would like to participate in the White Elephant gift exchange ****